



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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January 17, 2020

**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public and Private Schools  
All Concerned




**EXTENSION OF SCREENING ACTIVITY  
FOR NCR PALARO 2020 DOCUMENTS**

The schedule of NCR Palaro 2020 is on February 23-28, 2020 with Advance Games on February 17-21, 2020 at Makati City and other various venues in Metro Manila, for information and guidance.

In view thereof, this Office is highly requesting the presence of the same teachers stated in the Division Unnumbered Memoranda dated January 7, 2020 and January 8, 2020 to report to Sta. Elena High School on **January 20-23, 2020** to help the Division Office in the extension and finalization of the screening process of documents of athletes and coaches bound for NCR Palaro 2020.

Concerned teachers are enjoined to render their services on opposite session to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-In-Charge  
Office of the Schools Division Superintendent