



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

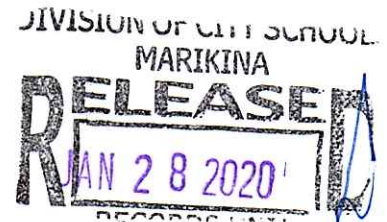
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January 27, 2020

**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Secondary School Principals  
Officers-In-Charge  
Public Schools only




**ORIENTATION OF MIRIAM COLLEGE SENIOR HIGH SCHOOL**

Attached is a letter from **MS. MARIA CHRISTITA C. POLINAG**, Academic Coordinator, Miriam College Adult Education Unit, Katipunan Ave. Loyola Heights Quezon City dated February 20, 2020 requesting to promote SHS programs to Grade 10 and Grade 12 students, contents of which is self-explanatory, for information and appropriate action.

School Heads may incorporate this to their Career Guidance Program.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent




**Miriam College**  
ADULT EDUCATION UNIT

January 20, 2020

Ms. Sheryll T. Gayola  
Officer-In-Charge  
Education Program Supervisor  
Office of the Schools Division Superintendent  
Marikina City

SCHOOLS DIVISION OFFICE  
Marikina City  
RECORDS UNIT

RECEIVED

JAN 21 2020 Date: 9:10  
By: 

20-0297

Dear Ms. Gayola,

Warm greetings!

The Miriam College Adult Education, a pioneer in adult education in the Philippines is a special program of Miriam College founded by the Maryknoll Sisters in 1967. Starting school year 2016 – 2017 the Department of education granted us permit to offer Senior High School Technical Vocational and Livelihood Track. Also, starting school year 2018 – 2019 we are offering Hotel and Restaurant Services, a two-year post secondary TVET course intended for Senior High School completers who will not be able to pursue college. Because of this, we would like to request your good office to allow us to promote our programs by having an audience with your Grade 10 and Grade 12 students. **We would like to come on February 17-28, 2020.** Should you suggest another date, please advise us soonest.

We hope that you will be able to accommodate our request.

Sincerely yours,



MS. MARIA CHRISTITA C. POLINAG  
Academic Coordinator

Noted by:



MS. GLENDA R. VILLANUEVA, M.A.  
Principal

