January 3, 2019

MEMORANDUM TO:

Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools

MEETING OF ALL MATHEMATICS COORDINATORS/ DEPARTMENT HEADS

Please be informed that there will be a meeting of all Mathematics Coordinator/ Department Heads on January 4, 2019 at 1:30 pm at Jesus dela Peña National High School.

Agenda:
1. Directing Math Department Head of the Program
2. Conduct of the Periodical Test
3. January Math month program/ activities
4. Conduct of PRIMALS Grade 4-6/ JHS
5. Other matters

School Heads/OICs are advised to arrange the class schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent