



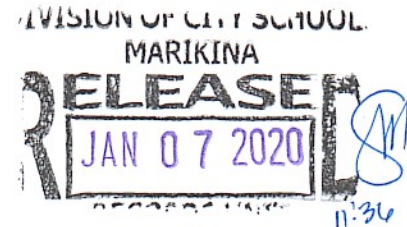
REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
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January 3, 2020

**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools Only




**SDRRMC COORDINATORS' MEETING**

Please be informed that there will be a **Meeting for the School Disaster Risk Reduction and Management Council Coordinators** on **January 8, 2020**, Wednesday from 9:00 am to 12:00 nn at SDO Marikina Audio Visual Room.

Attendance is a **must**.

School heads are requested to make necessary arrangements on the teaching schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent