January 7, 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools
All Concerned

SUBMISSION OF COMPLETED DOCUMENTS AND PREPARATIONS FOR 2020 NCR PALARO

In line with the 2020 NCR Palaro, the submission of completed documents is extended only from January 8 - 10, 2020, 8:00 am to 12:00 noon at Sta. Elena High School. The following screening committee members are enjoined to convene on January 13-17, 2020 to finish all the documents to be screened and finalized:

Principal Advisers:  
Ms. Jessica Beltran (Elementary)  
Dr. Jeffrey Trinidad (Secondary)

RSAC:  
Ms. Rowena H. Gonzales (SEHS)

DSAC:  
Ms. Maria Christina L. Cantalejo (SEHS)

Members:  
Leah S. Cayetano (THS)  
Joana Fernando (CIS) Jessica Alparaz (IT-SEHS)
June G. Trinos (PHS)  
Amelia A. De Guzman (MHHS)
Junie A. Quihieme (PES)  
Radic Joy T. De Paz (FHS)
Joji S. Solano (HBES)  
Rodin Balugo (NHS)
Maxima G. Cadiente (MHS)  
Stanley Manaog (PHS)
Ma. Justine Robles (BNHS)  
Ricky Espinosa (NCLC)

School heads are enjoined to arrange class schedules of concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent