



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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January 7, 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools
All Concerned

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED

JAN: 07 2020 Time: 4:28
By: _____

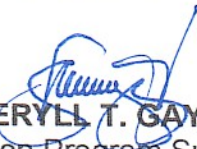
**SUBMISSION OF COMPLETED DOCUMENTS
AND PREPARATIONS FOR 2020 NCR PALARO**

In line with the 2020 NCR Palaro, the submission of completed documents is extended only from **January 8 - 10, 2020**, 8:00 am to 12:00 nn at Sta. Elena High School. The following screening committee members are enjoined to convene on **January 13-17, 2020** to finish all the documents to be screened and finalized:

Principal Advisers:	Ms. Jessica Beltran (Elementary) Dr. Jeffrey Trinidad (Secondary)
RSAC:	Ms. Rowena H. Gonzales (SEHS)
DSAC:	Ms. Maria Christina L. Cantalejo (SEHS)
Members:	
Leah S. Cayetano (THS)	Joana Fernando (CIS) Jessica Alparaz (IT-SEHS)
June G. Trinos (PHS)	Amelia A. De Guzman (MHHS)
Junie A. Quibierne (PES)	Radec Joy T. De Paz (FHS)
Joji S. Solano (HBES)	Rodin Balugo (NHS)
Maxima G. Cadiente (MHS)	Stanley Manaog (PHS)
Ma. Justine Robles (BNHS)	Ricky Espinosa (NCLC)

School heads are enjoined to arrange class schedules of concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent