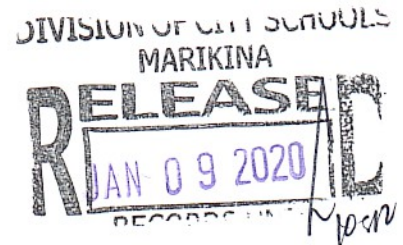




REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**  
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January 8, 2020

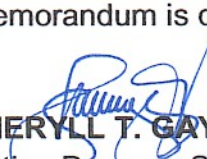


**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Principals  
Officers-In-Charge  
Public Schools

**SEMINAR ON MONITORING AND EVALUATION (M&E) PHASE OF PROJECT ASSIST AND ITS LINK TO THE TECHNICAL ASSISTANCE OF SCHOOL LEADERS IN SDO MARIKINA CITY**

1. Please be informed that the Schools Division Office will conduct a Seminar on the Monitoring and Evaluation Phase of Project Assist and its Link to the Technical Assistance of School Leaders in SDO Marikina City on January 15-17, 2020, 8:00-5:00 P.M. at Gabaldon Building, Marikina Elementary School.
2. This aims to review Project Assist and acquire knowledge and skills on the utilization of Monitoring and Evaluation Tool for Project Assist as basis for providing technical assistance to teachers.
3. Attached herewith is the list of participants for your reference.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-In-Charge  
Office of the Schools Division Superintendent

**Project ASSIST: M & E Phase link to Technical Assistance  
List of Participants**

| Elementary Schools  | Secondary Schools  |
|---|--|
| 17 School Heads<br>2 Master Teachers per school<br>(34 MTs) | 16 School Heads<br>1 MT per school (16 MTs)<br>10 Asst. Principals<br>1 Head Teacher per school (15 HTs) |

**Division Office:**

OIC, Asst. Schools Division Superintendent  
 Chief Education Program Supervisors, SGOD  
 Public Schools District Supervisors  
 Education Program Supervisors  
 SGOD Supervisor  
 3 SEPS  
 1 HRDS EPS 2