



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

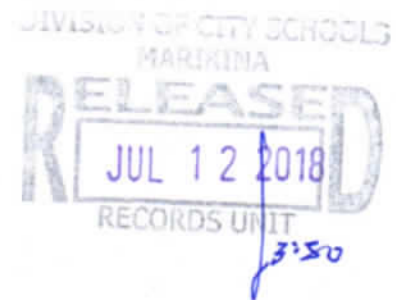
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July 12, 2018

MEMORANDUM TO:

CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary School Principals
Secondary School Principals
Officers-In-Charge
School Paper Advisers
Public and Private Schools



**DIVISION MEETING OF SCHOOL PAPER ADVISERS BOTH ELEMENTARY
AND SECONDARY LEVEL FROM PUBLIC AND PRIVATE SCHOOLS**

This is to inform the field that there will be a **Division meeting of School Paper Advisers (SPAs)** for both elementary and secondary level from public and private schools tomorrow, July 13, 2018 at exactly 1:00 PM to 4:00 PM at AVR2, SDO-Marikina City.

Agenda are as follows:

- Expenses report
- Presentation of the approved proposal for 20th DSPC
- Planning for the 20th DSPC (theme, schedules, venues & working committees)
- Registration fee
- Additional categories
- Conference and contests mechanics
- Preparation for the RSPC 2018
- Others

Attendance is a must. SPAs that have their classes must send a representative.

Please be guided accordingly.

For: **SHERRYL T. GAYOLA**
OIC, Office of the Superintendent

By: **CLARO L. CAPCO**
Administrative Officer V
OIC, Office of the Superintendent