



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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July 16, 2020

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Private Schools Only
All others concerned

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED

Date: July 17, 2020 Time: 5:30 PM
By: Agnes C. Franco
Records Unit
DepEd-Marikina

**MEETING OF PRIVATE SCHOOLS ON LESF ENCODING IN THE
LEARNERS INFORMATION SYSTEM (LIS)**

The field is hereby informed of the meeting of all LIS Coordinators in the private schools regarding the **encoding of Learner Enrollment and Survey Form (LESF) in the LIS through Google Meet** on the following schedule:

School's Offering	Date	Time
Kindergarten only	July 20, 2020	2:00 PM
Kindergarten to Elementary	July 21, 2020	2:00 PM
Kindergarten to Junior HS		
Kindergarten to Senior HS		
Junior HS to SHS		
Senior HS		

The meeting link shall be sent through MARIPRISA and MARIPRIPA messenger.

Immediate and wide dissemination of this Memorandum is desired.

SHERYLL T. CAYOLA
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent