MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
Officers-in-Charge
Public Schools

Attached is a letter from Mr. Hadji M. Tejada, Chairperson, Marikina City Federation of Public School Teachers’ Cooperative (MCFPSTC) dated July 19, 2019 re: 1st Consultative Assembly on July 24, 2019, 3:00 p.m. (on official time) at AVR, SDO-Marikina, content of which is self-explanatory, for information and appropriate action.

Participants are the Chairpersons of the different primary teacher cooperatives in the Division and the Officers of the MCFPSTC.

School heads are enjoined to arrange the class schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
July 19, 2019

DR. JOEL T. TORRECAMPO  
Assistant Schools Division Superintendent  
Officer In-charge, Office of the Schools Division Superintendent  
Schools Division Office – Marikina City

Dear Dr. Torrecampo,

Sir:

Greetings!

The Marikina City Federation of Public School Teachers Cooperative (MCFPSTC) will hold its 1st Consultative Assembly on July 24, 2019 (Wednesday) at 3:00PM at SDO Marikina AVR 2. Participants of the said assembly are the Chairpersons of the different primary teacher cooperatives in the Division and the Officers of MCFPSTC.

In this connection the undersigned would like to request from your good office the availability of the said venue and the participation of teachers/officers be on Official Time.

Thank you very much for your unwavering support to the teachers’ cooperatives and hoping for your kind consideration regarding this matter.

Attached herewith is the Agenda of the said activity

Very truly yours,

HADJI M. TEJADA  
Chairperson, MCFPSTC  
09177234462
MARIKINA CITY FEDERATION OF PUBLIC SCHOOL
TEACHERS COOPERATIVE (MCFPSTC)
3rd Floor, Marikina City Public Market, Sta. Elena, Marikina City

MCFPSTC 1st REGULAR CONSULTATIVE MEETING
July 24, 2019 (Wednesday) at 3:00PM at SDO Marikina AVR 2.

Agenda:

1. Updates of MCFPSTC Financial Report/Status – c/o Treasurer
2. Renewal of MOA between Primary Coop and School - ASAP
3. Payment of CETF and Other Obligation to the Federation - ASAP
4. 20% School Share Remittance Report – Every 5th day of the month
5. Compliance to Existing DepEd Policies on Canteen Operation
6. Insurance to Coop Members and Personnel
8. FOOD SUPPLY during Disaster at Evacuation Center
9. CJME/MCCDC/MCDO Updates
10. Other Matters

SCHEDULE OF NEXT MCFPSTC REGULAR CONSULTATIVE MEETING:
August 20, 2019 @ TBA

Prepared by:

HADJI M. TUADE
Chair, Board of Directors
09177234462