



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

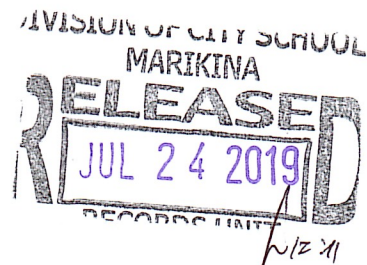
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July 23, 2019

**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public Schools



**MEETING OF ALL ELEMENTARY AND SECONDARY SCHOOLS SCIENCE  
COORDINATOR/ DEPARTMENT HEADS**

Please be informed that there will be a meeting of all Elementary and Secondary Schools Science Coordinators/ Department Heads on July 25, 2019, 1:00 pm to 5:00 pm at Schools Division Office-AVR.

**Agenda:**

1. Activities for SY 2019-2020
2. LAC Session
3. Inclusion of Science in the NFOT
4. Other Matters

School Heads/ OICs are advised to arrange the class schedule of the teachers concerned to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent