MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Secondary School Principals
Officers-in-Charge
Public Schools

INVITATION TO THE JAPAN EAST-ASIA NETWORK OF EXCHANGE FOR STUDENTS AND YOUTHS (JENESYS) YOUTH SPORTS EXCHANGE (RUGBY)

Attached is Regional Unnumbered Memorandum dated July 22, 2019 re: Invitation to the Japan East-Asia Network of Exchange for Students and Youths (JENESYS) Youth Sports Exchange (Rugby), contents of which are self-explanatory, for information and appropriate action.

School Heads are requested to submit their entries on or before July 30, 2019 to this Office.

Immediate and wide dissemination of this Memorandum is desired.

For:

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Office-In-Charge
Office of the Schools Division Superintendent

By:

ELISA G. CERVEZA
Chief Education Supervisor, CID
Office-In-Charge
Office of the Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent
MEMORANDUM

TO: Schools Division Superintendents

FROM: WILFREDO C. CABRAL
 Director III
 Officer-in-Charge
 Office of the Regional Director

SUBJECT: Invitation to the Japan East-Asia Network of Exchange for Students and Youths (JENESYS)
 Youth Sports Exchange (RUGBY)

DATE: July 22, 2019

1. The Department of Education in partnership with Ministry of Foreign Affairs (MOFA) of Japan through the Japan Information and Culture Center and the Embassy of Japan is once again implementing the Japan East-Asia Network of Exchange for Students and Youths (JENESYS) 2019 Inbound Program. The purpose of the program is for attendance to opening match of Rugby World Cup.

2. The JENESYS 2019 is scheduled on September 12-21, 2019 and DepEd will be sending twelve (12) Senior High School students (Grades 11 and 12) and two (2) supervisors.

3. In this connection, Schools Divisions are requested to submit their entries on or before July 23, 2019 to this Office (Attention: DR. CRISANTO A. ECUJA, Chief, ESSD) for submission to DepEd Central Office. Attached is Memorandum dated July 17, 2019 from Undersecretary Alain Del B. Pascua for reference.

4. Attention is invited to clauses no. 4 & 5 of the said Memorandum.

5. For immediate and appropriate action.

/esd/joan/

Work toward excellence... play to win!
MEMORANDUM
17 July 2019

For: Regional Directors

Subject: INVITATION TO THE JAPAN EAST-ASIA NETWORK OF EXCHANGE FOR STUDENTS AND YOUTHS (JENESYS) YOUTH SPORTS EXCHANGE (RUGBY)

The Ministry of Foreign Affairs (MOFA) of Japan, through the Japan Information and Culture Center (JICC) and the Embassy of Japan, in partnership with the Department of Education (DepEd) is implementing the Japan East – Asia Network of Exchange for Students and Youths (JENESYS) 2019 Inbound Program.

The main purpose of the program is for attendance to opening match of Rugby World Cup. It aims to promote mutual trust and understanding among the people of Japan and the Asia Pacific region that would build a basis for the future friendship and cooperation.

The JENESYS 2019 is scheduled on 12-21 September 2019 and DepEd will be sending twelve (12) Senior student (Grades 11 and 12) and two (2) supervisors. Each region will conduct a regional screening from 16-21 July 2019 and submit to the Central office the endorsement of shortlisted applicants on or before 23 July 2019. All shortlisted applicants will proceed to the National Screening and Interview on 01-03 August at NCR.

Application is open to all qualified students and supervisors. However, Schools who have already had participants in previous JENESYS activities are ineligible. On the other hand, Applicants from Last Mile Schools, as per DM 59, s. 2019, are highly encouraged.

Expenses for the board and lodging of the participants to this activity shall be charged against BLSS- VPD funds, the participant’s local travel expenses shall be charged to local funds, all subject to usual accounting and auditing rules and regulations. All regional office is also requested to assist the delegates in facilitating the expenses. The final delegation will be announced on 05 August 2019.
Attached is the copy the Youth Sports Exchange (Rugby) entry form and the application Guidelines. For inquiries, please contact (02) 637-9814 or email jennette.lozano@deped.gov.ph.

For immediate and appropriate action.

ALAIN DELA DASCUA
Undersecretary
ACTIVITY PROFILE

JENESYS 2019 NATIONAL TRAINING FOR YOUTH VOLUNTEERS FOR SPORTS IN RUGBY

Content

I. Rationale
II. Qualifications
III. Requirements
IV. Application Procedure
V. Schedule of Activity

I. Rationale

JENESYS is a people to people exchange program between Japan and the Asia – Pacific region launched by the Japanese Government. The program aims: 1. to promote mutual trust and understanding among the people of Japan and the Asia – Pacific Region; 2. To foster friendship, cooperation and understanding of Japan’s economy, society, and history, which includes culture, politics and their diplomatic relations; 3. to promote proactive disseminations on Japan’s attractive points through all available methods of publication and communications.

The JENESYS 2019 is scheduled on 12-21 September 2019 and DepEd will be sending twelve (12) Senior student (Grades 11 and 12) and two (2) supervisors. Each region will conduct a regional screening from 16-21 July 2019 and submit to the Central office the endorsement of shortlisted applicants on or before 23 July 2019. All shortlisted applicants will proceed to the National Screening and Interview on 1-3 August at NCR.

Application is open to all qualified students and supervisors. However, schools who have already had participants in previous JENESYS activities are ineligible. On the other hand, Applicants from Last Mile Schools, as per DM 059.s.2019, is highly encouraged.

The Philippines delegates will attend lectures and visit site related to the theme. They will exchange tag game rugby together with
3. **Scanned copy of the applicant's passport** (pages of photo and endorsement) participants shall have a passport valid for more than 6 months at the time of entry in Japan.

4. **Letter of Understanding** (filled up form attached as annex 3)

5. **VISA Application Form**- visa must be applied on your own. Letter of guarantee and invitation will be provided by JTB.

6. **Medical Certificate**

7. **Original Passport**

8. **DSWD Clearance** (for minors participants only)

9. **Approved Travel Authority** (for teacher qualified applicant only)
   - For those who will be qualified, deadline of submission of all requirement will be on August 10, 2019

**IV. Application Procedures**

**Step 1**

Each region through ESSD must conduct a regional screening and must submit to the central office a total of three (3) nominees (one male senior student, one female senior student and one teacher supervisor) who will be regional candidates for the National Screening.

All regional shortlisted applicants must be endorsed by the regional director and emailed to bliss.yfd@deped.gov.ph or jennette.lozano@deped.gov.ph

**Step 2**

The Department of Education Central Office through the Youth Formation Division (YFD) will review the applications and conduct the National Screening.

The committee on screening will provide the copy of the final list of participants for the national interview on August 1-3, 2019.

Official list of delegates will be announced on August 5, 2019.
other youth participants. They will visit culture sites and schools. They will have workshop and reporting session and make a courtesy call to Ministry of Foreign Affairs.

Expenses for the board and lodging of the participants to this activity shall be charged against BLSS- YPD funds, the participant’s local travel expenses shall be charged to local funds, MOOE all subject to usual accounting and auditing rules and regulations. All regional office is also requested to assist the delegates in facilitating the expenses. The final delegation will be announced on 05 August 2019.

II. Qualifications

A. Students participants

1. Must be a Filipino student of Senior Public School
2. Must agree with the purpose and Guidelines of JENESYS 2019
3. Must be of good health.
4. Must have sufficient skills in English
5. No experience in Rugby
6. Not yet participated in any Japanese Program (JENESYS, JICA, etc)

B. Supervisor Participants

1. Must be a Filipino
2. Senior High School DepEd teacher
3. Philippine passport holder
4. Mentally and Physically fit to travel
5. Must understand and agree with the objective and guidelines of JENESYS.

III. Requirements

Student/ Supervisor Participants

1. **Entry Form** shall be completed electronically and send in excel format not pdf.

2. **Passport – sized photo** staple the passport-sized photo with white background taken within three (3) months on the allocated space on the JENESYS entry form.
Final list of participants will be having a pinning ceremony and pre-departure activity on September 11-12, 2019.

V. Schedule of Activities

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>DATE</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct of Regional Screening of the JENESYS 2019 students and supervisor</td>
<td>July 16-21, 2019</td>
<td>Region Office</td>
</tr>
<tr>
<td>Submission of the Regional offices shortlisted nominees to Central Office</td>
<td>July 23, 2019</td>
<td>Deped Central Office</td>
</tr>
<tr>
<td>National Interview</td>
<td>August 1 - August 3, 2019</td>
<td>Pasig, NCR</td>
</tr>
<tr>
<td>Announcement of the Final Philippine Delegation to JENESYS 2019</td>
<td>August 5, 2019</td>
<td>Japanese Embassy Manila</td>
</tr>
<tr>
<td>Submission of the Requirements at Japanese Embassy</td>
<td>August 10, 2019</td>
<td></td>
</tr>
<tr>
<td>Pre-departure Orientation</td>
<td>September 11, 2019</td>
<td>NCR</td>
</tr>
<tr>
<td>Exchange Program to Japan</td>
<td>September 12-21, 2019</td>
<td>Japan</td>
</tr>
</tbody>
</table>
Entry Form for JENESYS2019 for Inbound Program
Group Theme: Youth Sports Exchange (Rugby)
(Country: Philippines)

* Read and confirm Qualifications for Participants in the Application Guidelines for JENESYS2019 before filling out this Entry Form.
* Refer to the Sample and Fill in All the relevant Columns and Sections. Blank Columns are Not Accepted.
* Please submit the Scanned Copy of your Passport (Pages of photograph and the "ENDORSEMENT")

1. Personal Information

<table>
<thead>
<tr>
<th>Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>(taken within 3 months) Please write your name on the back of your photo.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full Name (Exactly the same as your passport, make sure to check the Endorsements)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Given name (English)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full Name (in Mother language)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Date of Birth (as shown on your passport)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Day)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Age (as of the starting day of the program)</th>
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<thead>
<tr>
<th>Shoe Size (cm)</th>
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<table>
<thead>
<tr>
<th>Nationality</th>
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<tbody>
<tr>
<td>Single</td>
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<tr>
<th>Martial Status</th>
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<thead>
<tr>
<th>Religion</th>
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<tbody>
<tr>
<td>Buddhist</td>
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</table>

<table>
<thead>
<tr>
<th>Mother Tongue</th>
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<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Passport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Passport (MRP: Machine-Readable Passport)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private</td>
</tr>
</tbody>
</table>

| MRP | Not MRP |
|-------|
| |

| Date of Issue (Day) | (Month) | (Year) |

| Date of Expiry (Day) | (Month) | (Year) |

* If you have a valid passport, please fill in the passport section.
* If you don’t have a passport, please leave the section blank.

<table>
<thead>
<tr>
<th>Social Media User Account(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facebook</td>
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</table>

<table>
<thead>
<tr>
<th>others</th>
</tr>
</thead>
</table>

*Japanese government and JTB might use your postings related to this program through above mentioned SNS in our reports and website, that will possibly be open to the public.

<table>
<thead>
<tr>
<th>Current Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
</tbody>
</table>

| Tel: | Mobile: |
|-------|
| |

<table>
<thead>
<tr>
<th>E-mail:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

* Regarding your E-mail address, please write the most sure one, so that notices or requests from JTB or Japanese government will be sent to that address after the program. (only one mail address)

| Name: | Phone Number: | E-mail: |
|-------|
| |

<table>
<thead>
<tr>
<th>Contact Person in Emergency</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;If you do not have a current address, please write contact person, phone number and e-mail:&quot;</td>
</tr>
</tbody>
</table>

| Full Name | Relationship |
|-------|
| |

<table>
<thead>
<tr>
<th>Address:</th>
</tr>
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<tbody>
<tr>
<td>Tel:</td>
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<table>
<thead>
<tr>
<th>E-mail:</th>
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<thead>
<tr>
<th>Profession/Occupation:</th>
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</tbody>
</table>

Sign: ________________________
Date: ________________________

Country: Youth Sports Exchange (Rugby) | JENESYS2019 | ANNEX 2 | Entry Form (Philippines) | 1/3
2. Health Condition

**Blood Type**
- [ ] A
- [ ] B
- [ ] AB
- [ ] O
- [ ] AB
- [ ] Unknown
- [ ] Good (Nothing to declare)
- [ ] I have been diagnosed (serious disease)
- [ ] Name of disease: 
- [ ] Fully recovered
- [ ] Under treatment
- [ ] Having Chronic disease

Please specify:
- [ ] chronic lung disease (asthma, chronic obstructive lung disease etc.)
- [ ] Immunodeficiency state (T cell immunodeficiency etc.)
- [ ] chronic heart disease (congenital heart disease, coronary artery disease etc.)
- [ ] Metabolic disease (diabetes)
- [ ] Renal dysfunction
- [ ] Obesity
- [ ] Myasthenia gravis
- [ ] Infectious diseases

(Specified: )
- [ ] Others

*Medical treatment cost related to the chronic disease is not covered by the programme insurance.*

**Medicine**
- [ ] Not taking any medicines
- [ ] Taking medicines regularly

(Specified: )

**Pregnancy**
- [ ] No
- [ ] Yes

*Pregnant women cannot participate in JENESYS 2019 Programme owing to maternal and child health reason.*

**Physical Difficulty**
- [ ] No
- [ ] Yes

(Specified: )

**Food Allergies (which may cause allergic reaction)**
- [ ] None
- [ ] Shrimp
- [ ] Crab
- [ ] Shellfish
- [ ] Fish
- [ ] Egg
- [ ] Pork
- [ ] Beef
- [ ] Chicken
- [ ] Mutton/Lamb
- [ ] Others

**Food Restriction (for religion or custom reason)**
- [ ] None
- [ ] Shrimp
- [ ] Crab
- [ ] Shellfish
- [ ] Fish
- [ ] Egg
- [ ] Pork
- [ ] Beef
- [ ] Chicken
- [ ] Mutton/Lamb
- [ ] Others

**Dietary Requirements**
- [ ] None
- [ ] Vegetarian
- [ ] Vegan
- [ ] Halal
- [ ] Others

*Please be noted that the meals provided in the program cannot meet all the requests from the participants.*

**Other Allergies and Restriction**
- [ ] None

Physical reason: 
- [ ] Dogs
- [ ] Cats
- [ ] House dust
- [ ] Others

Religion or Custom reason: 
- [ ] Dogs
- [ ] Cats
- [ ] House dust
- [ ] Others

3. School / University / Organization

**Information of your High School / University**

Name of School / University: 
Location (city, province): 
Tel: 
Fax: 
Field of study or Name of Faculty / Department (for university student only): 
Grade/school year (for student): 
I confirm that I am a student (possess student ID): 
- [ ] Yes
- [ ] No

**For Supervisor only**

Profession/Occupation: 
Title: 

**Information of your Company / Organization**

Name of Organization: 
Location (city, province): 
Tel: 
Fax: 
Department / Division: 
Title / Position: 

**Language**

English Proficiency certified score (if any, e.g. TOEFL)
- [ ] TOEFL Score: 
- [ ] IELTS Score: 
- [ ] Other Score: 

Level of English
- [ ] Speaking: 
- [ ] Reading: 

Level of Japanese
- [ ] Speaking: 
- [ ] Writing: 
- [ ] Reading: 

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4. Visiting Japan

Have you been to Japan before?
☐ Yes ☐ No

If Yes, how long did you stay in Japan?
☐ More than 3 months
☐ Less than 3 months *Person already stayed in Japan over 3 months cannot participate in JENESYS 2019 Programme

If Yes, did you join any of the following?
☐ JENESYS / KIZUNA
☐ SSEAAYP ☐ JICA ☐ MEXT
☐ JF ☐ JINTO ☐ HIDAI
☐ None of the above

*Any candidates who have participated in the above Programme before are not allowed to take part

5. Experiences related to Japan

1. Are you a learner of Japanese language, or a Japan scholar?
☐ No ☐ Yes → If "Yes" How Many Years? year(s)

2. Have you ever been involved in Japanese culture or Japanese sports?
☐ No ☐ Yes → If "Yes" How Many Years? year(s)

3. Have you ever been involved in business related to Japan?
☐ No ☐ Yes → If "Yes" How Many Years? year(s)

4. If you have ever learned Japanese language, is your Japanese teacher a dispatched person as “NIHONGO Partners” by AISA Center in Japan?
☐ Yes ☐ No

6. Personal Activities

<table>
<thead>
<tr>
<th>Activities</th>
<th>Period of Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports / Clubs</td>
<td></td>
</tr>
<tr>
<td>Hobbies / Favorites</td>
<td></td>
</tr>
<tr>
<td>Academic / Sports Awards</td>
<td></td>
</tr>
<tr>
<td>(if any)</td>
<td></td>
</tr>
</tbody>
</table>

7. Expectations

Please describe your expectation by participating in this program.
The Roles of the Supervisors / Leaders for JENESYS2019 ASEAN

In accordance with implementation of JENESYS2019, close cooperation among supervisors / leaders and JTB escorts are expected smooth and safe operation of the program.

As for the student batch, the supervisor / leader must be a teacher/professor of the High-school/university the participating students are attending, and is responsible for protecting and guiding the students, and must accompany with and be accountable in any situation where students get sick, injured, or any other instance where assistance is necessary.

1. Supervision during the visitation to Japan and the return from Japan

Supervisors / Leaders shall responsively lead the participants to travel to and from Japan (JTB escort will NOT accompany the travel).

| (1) Arriving at Japan | ① Gather all of the participants and roll-call  
|                       | ② Confirm the passport, tickets, embarkation/dischibarkation cards, etc. of the participants.  
|                       | ③ Have a pre-travel health check of participants  
|                     | If anyone has health problem the supervisor / leader is responsible for the decision as to whether he/she can travel to Japan. 
|                     | *Any participant with health hindering aspects such as pregnancy, pre-existing medical conditions (including chronic diseases), temperature over 37.5C, or any other health conditions is not allowed to travel.  
|                       | ④ Assist participants with their embarkation procedure and transit procedures at transit site, find the boarding gate and confirm the number of participants.  
|                       | ⑤ Assist with Japan immigration procedures  
| (2) Departing from Japan | ① Check the return route of each participant  
|                      | ② Assist with embarkation procedure and transit procedures at transit site, find the boarding gate and confirm the number of participants.  
|                      | ③ Assist with immigration procedures of applicable country  
|                      | ④ See off the participants  

2. During the stay in Japan

During the stay, separate the duties with JTB escorts as shown below and cooperate together in order to manage the duties smoothly. Mainly the supervisor / leader must check the general status of the participants, report their status and share information with status with the JTB escorts.
<table>
<thead>
<tr>
<th>Supervisors / Leaders</th>
<th>JTB Escorts (JTB Interpreters)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(1) Orientation</strong></td>
<td></td>
</tr>
<tr>
<td>① Give explanations on safety management to the participants (*1)</td>
<td>① Overall management of schedule</td>
</tr>
<tr>
<td>② Distribute SOS card (*2)</td>
<td>② Explanation of the visit/observation summary and the purpose of the program</td>
</tr>
<tr>
<td><strong>(2) During the program</strong></td>
<td></td>
</tr>
<tr>
<td>① Roll-call before leaving all sites</td>
<td>③ Guidance</td>
</tr>
<tr>
<td>② Check for items left behind</td>
<td>④ Interpretation</td>
</tr>
<tr>
<td>③ Make sure everybody is aware of the meeting time</td>
<td>⑤ Providing additional information pertaining to the subject at that time</td>
</tr>
<tr>
<td>④ Reminder of the rules and prohibitions</td>
<td>⑥ Providing advices for living in Japan during the stay</td>
</tr>
<tr>
<td>⑤ Arrangement of speech by group representative for visit/observation</td>
<td>⑦ Checkup visit during the homestay</td>
</tr>
<tr>
<td>⑥ Supervise participant's health</td>
<td>⑧ Check disposition related to the program by the participants through SNS</td>
</tr>
<tr>
<td>⑦ Assist participants with questions about religion and cultural customs</td>
<td></td>
</tr>
<tr>
<td>⑧ Assist during coverage by the media</td>
<td></td>
</tr>
<tr>
<td>⑨ Collect pictures/data of dissemination related to the program by the participants through SNS etc, and submit to JTB</td>
<td></td>
</tr>
<tr>
<td><strong>Emergency Protocol</strong></td>
<td></td>
</tr>
<tr>
<td>In case of an emergency, supervisors / leaders and JTB escorts make an initial response by closely communicate with each other, and consult with JTB escorts. If a participant becomes ill, supervisor / leader must accompany the sick participant with the JTB escorts to the hospital.</td>
<td></td>
</tr>
<tr>
<td><strong>(3) Hotel</strong></td>
<td></td>
</tr>
<tr>
<td>① Preliminary check of the emergency routes of hotels and the venues</td>
<td></td>
</tr>
<tr>
<td>② Relay the rules of going out; give permission</td>
<td></td>
</tr>
<tr>
<td>③ Explanation of rules during the hotel stay</td>
<td></td>
</tr>
<tr>
<td>④ Reminder of the meeting time and the schedule</td>
<td></td>
</tr>
</tbody>
</table>

(*1) Safety management lecture given at the orientation
- Regarding prevention of transmitting sickness (washing hands and throat, usage of masks and hand sanitizers, not sharing food and drinks.)
- Procedures for going to the hospital
- Constant reminders regarding situations such as robbery, lost items, incidents and accidents
- Procedures if a natural disaster (especially an earthquake) occur
- Check for allergies, the cause of allergic reactions, necessary procedures to take if the student gets sick, and the name of the medication the participant takes regularly

(*2) Includes the JTB Escort’s emergency phone number

3. **After returning to the home country**

Support the participants in implementing Action plan, collect pictures/data of Action Plan / dissemination by the participants through SNS etc, and submit to JTB.