



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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July 30, 2018

MEMORANDUM TO:

Chief Education Supervisors – CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Unit Heads
Public Schools
All Concerned

DIVISION OF CITY SCHOOLS
MARIKINA



**AMENDMENT TO MEMORANDUM CIRCULAR NO.1 S. 2018
(ADDITIONAL GUIDELINES ON SUBMISSION OF SALN)**

Attached is a letter from the Office of **ATTY. NATIVIDAD T. ABENIR**, Chief, Central Records Division, Office of the Ombudsman and Memorandum Circular No. 1, s. 2018, for information and guidance of all concerned.

Special attention is invited to the last two (2) paragraphs, to wit: “Accordingly, Memorandum Circular No. 02, s. 2017, is hereby amended to **exclude** the officials and employees of central or main offices of national government agencies and those in the field offices of such agencies who are stationed in the National Capital Region (NCR). Henceforth, the Central Records Division of the National or Central Office of the Office of the Ombudsman shall no longer receive the SALN of the affected aforementioned officials and employees.”

Immediate and wide dissemination of this Memorandum is desired.

FOR:

SHERYLL T. GAYOLA

Officer In-Charge

Office of the Schools Division Superintendent

BY:


ELIZALDE Q. CENA

Chief Education Supervisor - SGOD

Officer In-Charge

Office of the Schools Division Superintendent



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City 1104

July 13, 2018

THE DIVISION CITY SCHOOL OF MARIKINA

191 Shoe Avenue Corner Gomez Street
Sta. Elena, Marikina

Sir/Madam:

This is to furnish your Office copy of Ombudsman Memorandum Circular No. 1, Series of 2018, dated 29 June 2018, entitled "Amendment to Memorandum Circular No. 2 (*Additional Guidelines on the Submission of Statement of Assets, Liabilities, and Net Worth [SALNs] and Disclosures of Business Interests and Financial Connections to the Office of the Ombudsman as Required Under Section 8 of Republic Act No. 6713*), Series of 2017".

Kindly disseminate said Memorandum Circular to the schools under your jurisdiction.

For your information and guidance.

Very truly yours,

A handwritten signature in black ink, appearing to read "Natividad T. Abenir" with the date "7/13/18" written below it.

NATIVIDAD T. ABENIR
Chief, Central Records Division

Encls.: As stated.

NTA/cad



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City 1104

MEMORANDUM CIRCULAR No. 1
Series of 2018

TO : ALL HEADS OF CONSTITUTIONAL BODIES;
DEPARTMENTS; BUREAUS AND AGENCIES
OF THE NATIONAL GOVERNMENT; LOCAL
GOVERNMENT UNITS; GOVERNMENT-OWNED
OR CONTROLLED CORPORATIONS; AND
STATE COLLEGES AND UNIVERSITIES

SUBJECT : AMENDMENT TO MEMORANDUM CIRCULAR
NO. 2 (*ADDITIONAL GUIDELINES ON THE
SUBMISSION OF STATEMENTS OF ASSETS,
LIABILITIES, AND NET WORTH [SALNs] AND
DISCLOSURES OF BUSINESS INTERESTS AND
FINANCIAL CONNECTIONS TO THE OFFICE OF
THE OMBUDSMAN AS REQUIRED UNDER
SECTION 8 OF REPUBLIC ACT NO. 6713*), SERIES
OF 2017

Section 8 of Republic Act No. 6713 (*Code of Conduct and Ethical Standards for Public Officials and Employees*) provides that Constitutional and National Elective Officials shall file the Statement of Assets, Liabilities and Net Worth (SALN) with the National or Central Office of the Office of the Ombudsman.

Section 8 likewise provides that “[a]ll other public officials and employees, defined in Republic Act No. 3019, as amended” shall file the SALN with the Civil Service Commission. Accordingly, the SALNs of officials of the Office of the Ombudsman are collated by its Human Resource Management Division for submission to the Civil Service Commission, with copies thereof retained by this Office.

The Civil Service Commission, as the rule-making authority for carrying out the provisions of Rep. Act No. 6713, has interpreted Sec. 8 through Memorandum Circular No. 03, s. 2015, providing that the Office of the Ombudsman is the repository agency for the SALN of the President; the Vice-President; the Chairpersons and Commissioners of the Commission on Audit, Commission on Elections, and the Civil Service Commission; and the Ombudsman and his or her Deputies.

Through inadvertence, however, Memorandum Circular No. 02, s. 2017, issued by this Office has included “[o]fficials and employees of Departments, bureaus and agencies, including Government-owned and/or controlled Corporations with and without original charter and their subsidiaries, State colleges and universities, and Local Government Units, the offices of which are located in the National Capital Region” as among the officials that shall file the SALN with the National or Central Office of the Office of the Ombudsman.

The inadvertent inclusion of the aforesaid officials who should file their SALNs with this Office is hereby corrected under the principle that an administrative issuance, such as Memorandum Circular No. 02, s. 2017, cannot rise above its source, Republic Act No. 6713, to expand the ambit of its authority as repository of the SALN.

Accordingly, Memorandum Circular No. 02, s. 2017, is hereby amended to **exclude** the officials and employees of central or main offices of national government agencies and those in the field offices of such agencies who are stationed in the National Capital Region (NCR).

Henceforth, the Central Records Division of the National or Central Office of the Office of the Ombudsman shall no longer receive the SALN of the affected aforementioned officials and employees.

29 June 2018, Quezon City, Philippines.


CONCHITA CARPIO MORALES
Ombudsman