




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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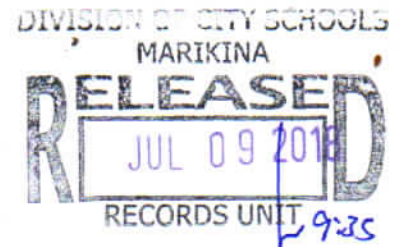
MEMORANDUM

TO : Chief, Education Program Supervisor, SGOD & CID
CID & SGOD Supervisors
Senior Education Specialist (Planning and Research)
Planning Officer
Education Program Supervisors
Public Schools District Supervisors
LIS/EBEIS School Coordinators
All Public Elementary and Secondary School Heads
Officers-In-Charge

FROM :  **SHERYLL F. GAYOLA**
OIC - Schools Division Superintendent

SUBJECT : **EMERGENCY MEETING**

DATE : July 9, 2018



Please be informed that there will be an emergency meeting on Monday, July 9, 2018, 1:00 p.m. onwards at SDO-Marikina AVR, 4th floor.

Agenda:

- Regional MANCOM notes
- Workshop on Computation on Teachers' Loading
- Other important matters

It is advised that all school participants bring the following during the meeting:

- Laptop and extension cords
- All official relevant enrolment data
- Validated and approved School Form 7

Attendance is a MUST.

Immediate dissemination of this Memorandum is desired.