July 8, 2019

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools

INTERNATIONAL SEMINAR ON CLASSROOM MANAGEMENT
OF THE SCIENCE-MATH BRAIN POWER PHILIPPINES


This is issued for information purpose only and not an endorsement of the activity.

Wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Maka-Diyos, Makatao, Makalikasan at Makabansa
June 10, 2019

MR. JOEL T. TORRECAMPO
Schools Division Superintendent
Marikina City

Madam/Sir:

Greetings!

We are writing this letter to invite your licensed professional teachers to participate in the International Seminar on Classroom Management which will be held on August 30-31, 2019 at Anne Raquel’s Resort, Olongapo City with the theme “21st Century Classroom Behavior Modification and Management”.

The aims of the International Seminar on Classroom Management are:

1. To open an opportunity for the teachers to gain awareness, knowledge and understanding on ways on how to effectively manage their students in a classroom setting.
2. To provide participants the strategies and skills on how to effectively create an orderly learning environment that enhances student’s engagement in class as well as their social and emotional development.

The topics that will be discussed are:

1. Theory of How Green Spaces Affect Cognitive Developments
2. Issues and Concerns in the Classroom Towards Learning
3. Student’s Behavior in the Classroom in Relation to Classroom Management
4. Students with Exceptionalities Towards Inclusion
5. Student’s and Parent’s Behavior and its Effect on Classroom Management
6. Different Behavior Modification Techniques

The target participants for the seminar are the licensed teachers from public and private schools.

In this regard, we would like to request for your support to help us disseminate the information through an advisory.

Interested teachers may contact us at admin@sci-mathbrainpower.com; Telephone Number: (047) 2513-799, or visit our website at www.sci-mathbrainpower.com for details and other information. You may also like our Facebook page Science-Math Brain Power Philippines for more updates.

Attached is the Guidelines and Schedule of our upcoming event for your reference.

We are looking forward for your favorable response regarding this matter. Thank you very much.
Very truly yours,

ENGR. FREDERICK A. EDUVANE
President/CEO
INTERNATIONAL SEMINAR ON CLASSROOM MANAGEMENT with CPD Units

GENERAL GUIDELINES

1. Interested participants/individuals must pay a registration fee of Php5,500.00 on or before the actual date of International Seminar on Classroom Management to be considered as official participants.

2. The registration fee is inclusive of one (1) night accommodation, one (1) breakfast, one (1) lunch, two (2) dinners and three (3) snacks. The first afternoon snack and dinner will be served on the afternoon of Day 1. Breakfast, morning snack, lunch, afternoon snack and dinner will be served on Day 2.

3. Only officially registered participants are allowed to stay at the venue. The rooming list provided by the organizer must be strictly followed.

4. All participants are required to wear their ID at all times within the venue and are expected to obey the rules and regulations during the entire period of the event.

5. All food and beverage shall be purchased exclusively from Anne Raquel’s Resort. Otherwise the ongoing rate for corkage fee shall be implemented. Any additional fees due to violating the rules and regulations of the venue will not be shouldered by the organizer. The organizer is not liable for any loss or breakage of the participants’ valuables and venue’s properties.

6. All participants will receive a Certificate of Participation.

7. Slight changes in schedule, venue, etc. will be made by the organizer if necessary, particularly for the circumstances that is beyond the control of the latter.

8. Punctuality will be strictly observed during the event.

9. For more details and mechanics, please visit our website: www.sci-mathbrainpower.com, Facebook page: www.facebook.com/SciMathBrainPowerPH, or thru this contact number: (047) 251-3799.

Note:

- The ONLINE REGISTRATION will start on June 10, 2019 and end on August 16, 2019. Interested participants can download and send their forms at our website: www.sci-mathbrainpower.com/register.
- Accommodation will be EXCLUDED to all the participants who will register after the last day of the online registration. However, registration fee will NOT change.
### INTERNATIONAL SEMINAR ON CLASSROOM MANAGEMENT with CPD Units

#### Day 1: Morning Schedule (August 30, 2019)

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities/Topics</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 am - 10:00 am</td>
<td>Arrival &amp; Registration/CHECK-IN (Note: Only to safe keep the participant's belongings but they cannot stay in the room)</td>
<td>Grand Pavilion</td>
</tr>
<tr>
<td>10:00 am - 12:00 pm</td>
<td>Opening Ceremony and Training Overview</td>
<td></td>
</tr>
<tr>
<td>12:00 pm - 1:00 pm</td>
<td><strong>LUNCH BREAK</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Day 1: Afternoon Schedule (August 30, 2019)

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities/Topics</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 pm - 3:00 pm</td>
<td>Topic 1: Theory of How Green Spaces Affect Cognitive Developments</td>
<td>Courtyard Hall</td>
</tr>
<tr>
<td>3:00 pm - 3:15 pm</td>
<td><strong>Distribution of PM Snacks</strong></td>
<td></td>
</tr>
<tr>
<td>3:15 pm - 5:15 pm</td>
<td>Topic 2: Issues and Concerns in the Classroom Towards Learning</td>
<td></td>
</tr>
<tr>
<td>6:00 PM</td>
<td><strong>DINNER</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Day 2: Morning Schedule (August 31, 2019)

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities/Topics</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 am - 8:00 am</td>
<td><strong>BREAKFAST</strong></td>
<td></td>
</tr>
<tr>
<td>8:00 am - 10:00 am</td>
<td>Topic 3: Student's Behavior in the Classroom in Relation to Classroom Management</td>
<td>Courtyard Hall</td>
</tr>
<tr>
<td>10:00 am - 10:15 am</td>
<td><strong>Distribution of AM Snacks</strong></td>
<td></td>
</tr>
<tr>
<td>10:15 am - 12:00 pm</td>
<td>Topic 4: Students with Exceptionalities Towards Inclusion</td>
<td></td>
</tr>
<tr>
<td>12:00 pm - 1:00 pm</td>
<td><strong>CHECK-OUT</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Day 2: Afternoon Schedule (August 31, 2019)

<table>
<thead>
<tr>
<th>Time</th>
<th>Activities/Topics</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 pm - 2:00 pm</td>
<td><strong>LUNCH BREAK</strong></td>
<td></td>
</tr>
<tr>
<td>2:00 pm - 4:00 pm</td>
<td>Topic 5: Different Behavior Modification Techniques</td>
<td></td>
</tr>
<tr>
<td>4:00 pm - 4:15 pm</td>
<td><strong>Distribution of PM Snacks</strong></td>
<td>Courtyard Hall</td>
</tr>
<tr>
<td>4:15 pm - 6:15 pm</td>
<td>Topic 6: Student's and Parent's Behavior and its Effect on Classroom Management</td>
<td></td>
</tr>
<tr>
<td>6:30 pm - 7:30 pm</td>
<td><strong>DINNER/Assessment/Closing Program</strong></td>
<td></td>
</tr>
</tbody>
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