



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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DIVISION OF CITY SCHOOLS
MARIKINA



MEMORANDUM TO:

Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
Officers-in-Charge
Public Schools

CONSULTATIVE ASSEMBLY OF THE MARIKINA CITY FEDERATION OF PUBLIC SCHOOL TEACHERS COOPERATIVE

Attached is a letter from *Mr. Hadji M. Tejada*, Chairperson, Marikina City Federation of Public School Teachers' Cooperative (MCFPSTC) dated June 14, 2018 re: **Consultative Assembly on June 22, 2018**, at MCFPSTC Office, content of which is self-explanatory, for information and appropriate action.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA
Officer-in-Charge

Office of the Schools Division Superintendent



**MARIKINA CITY FEDERATION OF PUBLIC SCHOOL
TEACHERS COOPERATIVE (MCFPSTC)**

3rd Floor, Marikina City Public Market, Sta. Elena, Marikina City

June 14, 2018

MS. SHERYLL T. GAYOLA

Officer In-charge

Office of the Schools Division Superintendent

Schools Division Office – Marikina City

Dear Ma'am Gayola,

Greetings!



The **Marikina City Federation of Public School Teachers Cooperative (MCFPSTC)** will hold its **Consultative Assembly** on **June 22, 2018 at 5:00PM** at the MCFPSTC Office. Participants of the said assembly are the Chairpersons of the different primary teacher cooperatives in the Division and the Officers of MCFPSTC.

In this connection the undersigned would like to request from your good office that the participation of the teachers (Chairpersons and Officers) to the said activity be on Official Time.

Thank you very much for your unwavering support to the teachers' cooperatives and hoping for your kind consideration regarding this matter.

Attached herewith is the Agenda of the activity

Very truly yours,


HADJI M. PEJADA
Chairperson, MCFPSTC



**MARIKINA CITY FEDERATION OF PUBLIC SCHOOL
TEACHERS COOPERATIVE (MCFPSTC)**

3rd Floor, Marikina City Public Market, Sta. Elena, Marikina City

MCFPSTC 1st REGULAR CONSULTATIVE MEETING

June 13, 2018 @ MCFPSTC Office 4:00PM

Agenda:

1. Status of Financial Conditions/Bank Statements/Deposits as of June 2018
- c/o Ms. Sol Cabalquinto
2. Outreach Fund – c/o Ms. Mendoza
3. Financial Report of 18th General Assembly
4. Participation of MCFPSTC in the 1st DepEd Employee Associations Congress (DEA)
- April 30 –May 2, 2018 at Clark Field, Pampanga
5. BOD's Area of Supervision
 - Education
 - Records
 - Outreach
 - Operations
 - Committees
 - Linkage and Sponsorship
6. Appointment of Officers and Committees
7. Issuance of Share Certificate – Secretary and Maam Sol Cabalquinto
8. **Start of MCFPSTC RICE BUSINESS** – July 2018 onwards c/o BOD for Operation
9. **Organize Coop Mandatory Training/Seminar** in coordination with CUMC and other Training Provider – August 2018 onwards c/o BOD for Educ and LS
10. **MCFPSTC Official Uniform** (Board, Officers and Primary Chairperson)
11. **Joint MCFPSTC and CUMC Oath Taking** – July 6, 2018 4:00PM @ MES
Participants: All BOD, GM, Treasurer, Secretary, Committee Chair
12. MCFPSTC Coop Sportsfest – August to October 2018
13. Livelihood Training Primary Coop in coordination with DTI
- July 2018 c/o Educ and Outreach
14. MCCDC Koopmustahan – June 23, 2018 1PM Marikina Public Market
Topic: Internal Control System (BOD, Audit, Treasurer, Cashier, GM etc.)
15. Free CDA Training on Parliamentary Procedure – June 26, 2018 8AM-5PM CDA EDSA
16. Free CDA Training every last Thursday and Friday of the Month – EDSA
17. Regional Cooperative Development Council Congress – September 20, 2018
- Winford Hotel, Manila
18. 14th National Cooperative Summit – October 3-5, 2018 SMX Davao City
19. Other Matters

SCHEDULE OF NEXT MCFPSTC REGULAR CONSULTATIVE MEETING:

July 11, 2018 @ SEHSTEMPC

Prepared by:


HADJI M. TEJADA
Chair, Board of Directors