MEMORANDUM TO:

OIC, Office of the Assistant School Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-In-Charge
Public and Private Schools

Attached is a letter from Ms. Jennifer E. De Guzman, Chapter Administrator, Philippine Red Cross Marikina Chapter dated June 20, 2019, content of which is self-explanatory, for information and guidance.

Particular attention is invited to paragraph 3 of the said letter.

For clarification contact Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina Chapter on his contact number (+63) 997-6021-206 or floresvernon005@gmail.com.

Participation and cooperation of all concerned are highly enjoined.

Wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Assistant School Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

June 26, 2019
June 20, 2019

DR. JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent
Marikina City

Dear Dr. Torrecampo,

Greetings from the Officer and Members of PRC- Marikina City Chapter Board of Directors and Staff! The Red Cross Youth (RCY) is one of the six (6) major services and is the youth volunteering program of the Philippine Red Cross. Its mission is to educate and empower children and youth in the spirit of the Red Cross through constructive trainings and effective leadership and provide opportunities for directing and harnessing their energies and idealism into worthwhile humanitarian activities.

The Red Cross Youth (RCY) seeks to:
   a. Inculcate humanitarian values;
   b. Instill the practice of healthy lifestyle;
   c. Enhance youth leadership skills through service delivery; and
   d. Advocate national/international friendship.

Relative thereto, we would like to request to have a copy of updated database of ELEMENTARY and SECONDARY schools within Marikina containing the information below;

Name of School
Address
Principal
Contact Number
Email Address

It will help us a lot to properly communicate in different schools and disseminate information in a proper manner with accuracy.

Should you have any clarifications, Mr. Vernon Jay Z. Flores, Red Cross Youth – Staff in Charge of Philippine Red Cross Marikina City Chapter will further coordinate with you. You may also contact us at (+63) 997-6021-206 or floresvernon005@gmail.com.

We thank you for your anticipation and support for the Philippine Red Cross Marikina City Chapter.

May the Almighty God richly bless you!

Yours in Service to Humanity,

JENNIFER E. DE GUZMAN
Chapter Administrator