MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Unit Heads
School Heads
All Concerned

ADDENDUM TO MEMORANDUM DATED MAY 18, 2020 RE: ALTERNATIVE WORK ARRANGEMENT GUIDELINES OR PARAMETERS AND SUPPORT MECHANISM FOR SDO MARIKINA DURING THE STATE OF NATIONAL EMERGENCY DUE TO THE COVID-19 PANDEMIC

This addendum prescribes additional enclosure relative to the implementation of the Alternative Work Arrangement Guidelines of Parameters and Support Mechanisms for SDO Markina during the State of National Emergency due to the COVID-19 Pandemic.

Accordingly, every personnel falling under Section 4 (3) of the Inter-Agency Task Force (IATF)’s Omnibus Guidelines on the Implementation of the Community Quarantine who will report to work notwithstanding the restrictions applicable to them must first accomplish and submit the herein prescribed WAIVER AND QUIETCLAIM template.

Immediate dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA (Sgd.)
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent
WAIVER AND QUITCLAIM

RE: RESTRICTIONS UNDER THE ALTERNATIVE WORK ARRANGEMENT OF SDO MARIKINA DURING THE STATE OF NATIONAL EMERGENCY DUE TO THE COVID-19 PANDEMIC

I. ___________________________ of legal age, Filipino, a resident of ___________________________ in ________________, hereby depose and state:

1. That I am fully aware and have understood the restrictions set forth under the following guidelines:
   b. Inter-Agency Task Force for the Management of Emerging Infectious Disease (IATF) Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines dated May 15, 2020; and
   c. DepEd Memorandum No. 52, s. 2020 dated May 17, 2020 Re: Advisory on Work Arrangements in the Department of Education in light of Recent Developments in the COVID-19 Situation.
   d. DepEd Order No. 54 s. 2020 dated May 29, 2020 extending the effectivity of DepEd Order No. 43 s. 2020 on Alternative Work Arrangement.

2. That SDO Marikina has apprised me of the repercussions or consequences of these restrictions.

3. That as of date (please check), I am:
   ___ a senior citizen
   ___ pregnant
   ___ with health condition (immuno-compromised or with pulmonary issues)
   ___ others, please state:

4. That notwithstanding the foregoing, with own volition, freely and voluntarily, and without force or coercion, undermine the above restrictions for personal reasons.

5. That such decision does not reflect that of SDO Marikina and its management, thus, SHOULD NOT BE HELD LIABLE FOR ANY ACCOUNTABILITY: CIVIL, CRIMINAL OR ADMINISTRATIVE, as the case may be.

6. That I am executing this waiver and quitclaim to attest to the truth of the foregoing and affirm self-accountability to my actions on this regard.

7. This waiver is applicable commencing on the date stated below and on any succeeding dates during which the restrictions subsist.

This _______ day of June 2020 in Marikina City, Philippines.

______________________________
Signature Over Printed Name