MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Unit Heads
School Heads
All Concerned

SCHOOLS DIVISION OFFICE
Marikina City
RECEIVED
JUN
Date: 09 2020
Time: 11:23 AM
By: Agnes C. Franco
DepEd-Marikina

REFUND OF NCR PALARO 2020 ALLOWANCES

This has reference to the allowances that were released to the executive officials, committee members, coaches, trainers, chaperones, and athletes relative to the conduct of the National Capital Region (NCR) Palaro 2020 supposedly scheduled on March 15-20, 2020 in Makati City which was cancelled due to the Covid-19 pandemic.

Accordingly, pursuant to the rules of the Commission on Audit (COA) and the Department of Budget and Management (DBM), the recipients mentioned above are directed to refund the said allowances in accordance with the instructions and timeframe to be set by the Cash Unit of the Division Office.

Should there be any further instructions or directives relative to the process of refund, a corrigendum or addendum, as the case may be, will be issued appropriately.

Immediate and urgent dissemination of this memorandum is desired.

SHERILY T. GAYOLA
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

June 8, 2020