

February 28, 2019

MEMORANDUM TO:


All City Paid Employees

CLOTHING ALLOWANCE FOR CY 2019

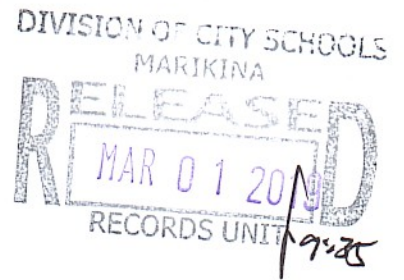
Please find the enclosed memorandum from the City Personnel Office on the subject "*Clothing Allowance for CY 2019*," the content of which is self-explanatory.

Particular attention is invited to letters *a* and *b* and paragraph 3 of the said memorandum.

Immediate and wide dissemination of this memorandum to the city paid employees is highly desired.


JOEL T. TORRECAMPO
Officer-in-Charge

Office of the Schools Division Superintendent 



DATE: 3/1
TIME: 0859
RECEIVED BY: Agnos C. Franco
Records Unit
DepEd-Marikina



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

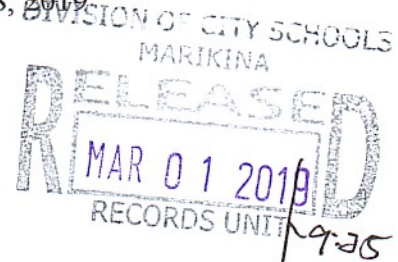
Shoe Ave., Sta. Elena, Marikina City
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)
<https://depedmarikina.ph> / (email) sdo.marikina@deped.gov.ph



February 28, 2019

MEMORANDUM TO:

All City Paid Employees



CLOTHING ALLOWANCE FOR CY 2019

Please find the enclosed memorandum from the City Personnel Office on the subject “*Clothing Allowance for CY 2019*,” the content of which is self-explanatory.

Particular attention is invited to letters *a* and *b* and paragraph 3 of the said memorandum.

Immediate and wide dissemination of this memorandum to the city paid employees is highly desired.

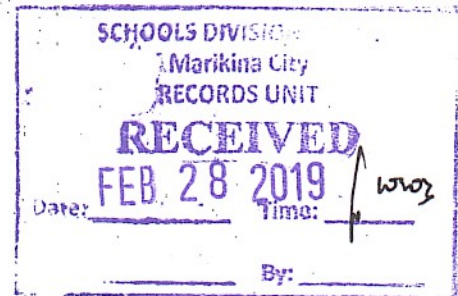

JOEL T. TORRECAMPO
Officer-in-Charge

Office of the Schools Division Superintendent



Republic of the Philippines
CITY OF MARIKINA
CITY PERSONNEL OFFICE

22 February 2019



FOR : All City Officials/Employees

SUBJECT : **CLOTHING ALLOWANCE FOR CY 2019**

Please be informed that the clothing allowance for CY 2019 will be released soon, however, the following shall be submitted to the City Personnel Office for checking:

- a. at least two (2) sets of new uniforms (type A, white shirt jack style/top/midnight blue pants (slacks) for all permanent/casual employees;
- b. At least two (2) sets of type B uniforms for all permanent/casual employees

Please set aside a certain amount for the purchase of shoes. The Marikina Shoe Industry Development Office (MASIDO) will coordinate with your office regarding this.

All heads of department/offices shall be responsible for the proper dissemination of this memo and the compliance of all employees under their jurisdiction.


JANET S. OBISPO
City Personnel Office

Noted:


ADRIAN S. SALVADOR
Acting City Administrator



LUNGSOD NG MAY MABUTING UGALI
(CITY OF GOOD CONDUCT)

STA. ELENA, MARIKINA CITY METRO MANILA, PHIL. 1800 TEL. NOS.: 646-2360 TO 65 LOCAL 205; TELEFAX: 646-0365
Email Address: www.marikina.gov.ph