



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

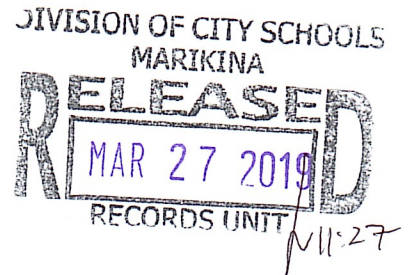
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March 25, 2019

**MEMORANDUM TO:**

Chief Education Supervisors, SGOD and CID  
Elementary/Secondary School Heads  
Public Schools



**REITERATION OF THE NO COLLECTION POLICY**

In view of the closing of the school year, please be reminded of the no collection policy of the Department of Education such as year end activities, special projects, lost textbooks, clearances, yearbooks, and the like prior to the issuance of the credentials to pupils/students.

Any complaint received to this effect shall be dealt with severely by this Office.

For strict compliance.

  
**JOEL T. TORRECAMPO**  
Officer-in-Charge

Office of the Schools Division Superintendent