MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Secondary School Heads
Officers-in-Charge
Public Schools

March 26, 2019

TRAINING AND SEMINARS OF ATENEO CONSULTANTS FOR ORGANIZATIONAL DEVELOPMENT AND EMPOWERMENT (CODE)

Attached is a letter from Ms. Andrea Valerie Chan, External Relations Head, Ateneo Consultants for Organizational Development and Empowerment (CODE) dated March 13, 2019 re: inviting secondary student to participate in their upcoming seminar, leadership trainings, team building exercises, workshop and trainings, content of which is self-explanatory, for information.

Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer-in-Charge
Office of the Schools Division Superintendent

Mako-Diyos, Makatao, Makakalikasan at Makabansa
March 13, 2019

Dr. Joel T. Torrecampo
Officer-in-Charge
Office of the Schools Division Superintendent

Dear Dr. Joel T. Torrecampo,

Good day!

I am Andrea Chan, the External Relations Head of the Ateneo Consultants for Organizational Development and Empowerment (CODE). Ateneo CODE is a non-profit and student-run organization that envisions a society where youth and youth-oriented organizations are empowered to enact positive change through the practice of Organization Development (OD). We offer services like leadership trainings, team building exercises, workshops, seminars, and trainings to instill mindsets that would be vital in realizing their potential and acting upon it as youth leaders, whether through formal positions or through their own personal ways.

Part of Ateneo CODE’s aim is to reach out to the youth like those in the high school sector and college organizations through structured interventions, trainings, and seminars to realize their potential as part of the youth. Through these programs, CODE aims to train, develop, and strengthen the youth’s knowledge, skills and attitude. As such, we envision to foster an environment of empowered individuals to ripple positive change whether inside or outside the classroom.

With that, we hope you can endorse our services to the different high schools of Marikina so that we may engage with the students through these services. We are amenable to meeting with the schools to discuss should they be interested in these. If they are interested in partnering or availing our services, they may contact me through email (andrea.v.dl.chan@gmail.com) or phone (09175133150 or 8966260).

Thank you very much and best wishes!

Sincerely,

[Signature]

Andrea Valerie Chan
External Relations Head
Ateneo CODE