March 5, 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public and Private Schools

ADVANCE TRAINING COURSE (WOOD BADGE) FOR KAWAN/TROOP
AND OUTFIT ADVISOR

Attached is a letter from Mr. Joseph T. Santos, EPS/Officer-In-Charge, Office of the Council Scout Executive, BSP-NCR-MMEC dated March 2, 2020, re: Advance Training Course (Wood badge) for Kawan/Troop on April 23-30, 2020 at Mt. Makiling, Los, Baños, Laguna and Outfit Advisor on April 13-20, 2020 at Sangley Point, content of which is self-explanatory, for information and appropriate action.

Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

By:

ELISA O. CERVEZA
Chief Education Supervisor, CID
OIC, Office of the Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent
02 March 2020

SHERYLL T. GAYOLA
Officer-In-Charge
Office of the Schools Division Superintendent
SDO, Marikina City

Attention: DR. ELIZALDE Q. CENA
BSP-Division Coordinator

This council would like to inform your good Office that the Regional Office will conduct Advance Training Course (Wood Badge) for Kawan/Troop on April 23-30, 2020, Outfit Advisor on April 13-20,2020 to be held at Mt. Makiling, Los Banos, Laguna and Sangley Point for Outfit.

In line with this, the undersigned humbly request to kindly enjoined qualified teachers-leaders to attend the said training on Official Time/Business.

Hoping for your kind approval regarding this matter.

Attached is the copy of the Council Memo No. 009 s. 2020 and Regional Office Memorandum No. 18 s. 2020 Thank you very much for your continuous support to the cause of Scouting in the city.

JOSEPH T. SANTOS
Officer-In-Charge
Office of the Council Scout Executive
02 March 2020

COUNCIL MEMORANDUM NO.009 S.2020

TO: LOCAL COUNCIL EXECUTIVE BOARD & OFFICERS
COMMISSIONERS OF ALL RANKS
CITY SCOUTING COMMITTEE OFFICERS AND MEMBERS
INSTITUTIONAL HEADS AND REPRESENTATIVES
FIELD SCOUT EXECUTIVES AND COUNCIL STAFF
SCOUT LEADERS
ALL CONCERNED PERSONNEL

SUBJECT: ADVANCED TRAINING COURSE (WOOD BADGE) FOR KAWAN/TROOP
AND OUTFIT ADVISORS

1. This is to inform the field that the Regional Office will hold an Advanced Training Course for the following.

<table>
<thead>
<tr>
<th>COURSE TITLE</th>
<th>VENUE</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATC (WB) -Kawan Leaders</td>
<td>Mt. Makiling, Los Banos, Laguna</td>
<td>23-28 April 2020</td>
</tr>
<tr>
<td>ATC (WB) -Troop Leaders</td>
<td>Mt. Makiling, Los Banos, Laguna</td>
<td>23-29 April 2020</td>
</tr>
<tr>
<td>ATC (WB) - Outfit Advisors</td>
<td>Sanglely, Point</td>
<td>13-20 April 2020</td>
</tr>
</tbody>
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2. Attached is the copy of the Regional Office Memorandum No. 18 s. 2020 for your reference and guidance.

3. For widest dissemination and information.

JOSEPH T. SANTOS
Officer-In-Charge
Office the Council Scout Executive
28 February 2020

REGIONAL OFFICE MEMORANDUM
Number 18 - 2020

TO ALL COUNCIL SCOUT EXECUTIVES AND OFFICERS IN CHARGE

SUBJECT: CONDUCT OF ADVANCED TRAINING COURSE (WOOD BADGE) FOR KAWAN/TROOP AND OUTFIT ADVISORS

1. We are pleased to announce the conduct of the Wood Badge Training Courses to be held

<table>
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</tbody>
</table>

2. The conduct of these Wood Badge Training Courses is to provide LEADERSHIP TRAINING SKILLS, more in particular adult leaders handling Scout Troops, Kawan, and Outfit.

3. Acquire more knowledge in the out of door activities especially during camping.

4. LOCAL COUNCILS are requested to submit the list of your candidates to the Regional Office on or before March 18, 2020 for the National Office to prepare the exact number of Wood Badge token.

5. TRAINING FEE: A Training Fee of Six Thousand Five Hundred Pesos Only (Php 6,500.00) for Kawan/Troop Leaders and Seven Thousand Pesos Only (Php 7,000.00) for Outfit Advisors shall be charged each participant to help defray expenses on meals, training materials, administrative budgetary requirements; camp rentals, fees, honoraria for resource persons, etc.

6. TRAINING REQUIREMENTS/NEEDS: The following must be submitted to the Regional Office on March 18, 2020 for final document processing and screening:
   a. Duly Accomplished Application to Attend the Training Course.
   b. Individual Reservation Fee of Three Thousand Pesos Only (Php 3,500.00)
      - Non-Refundable but transferable.
   c. Medical Certificate
   d. At least two (2) sets of Type “A” uniform (short pants).
   e. Formal attire for the socials, civilian clothes for daily activities: games, hiking, working, sleeping gear
   f. Portable tents or Poncho or Fly tent
   g. Extra cash for incidental needs, maintenance medicines, first aid kit
   h. Flashlight, handy camp tools, knife or bolo and other personal needs.

7. EXPENSES that may be incurred prior to the conduct of these trainings are chargeable against MOOE and other available funds subject to the usual accounting and auditing rules and regulations.
8. SCHEDULE: All candidates are expected to be at the venue in the afternoon of April 22, 2020, before
the orientation and groupings. The resource staff likewise are expected to be at the venue
in the morning of April 23, 2020 for staff meeting and general preparations.

10. For widest information publicity and strict compliance.

RAMIL S. BORBON
Regional Scout Director

Approved for Participation

MALCOLM S. GARMA
Regional Director, DepEd NCR
Regional Scout Commissioner, N. A. DepEd