



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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<https://depedmarikina.ph/> / (email) sdo.marikina@deped.gov.ph



May 2, 2018

MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Secondary Principals
Officer-In-Charge
Public Schools
Private Schools

DIVISION OF CITY SCHOOLS
MARIKINA



Enclosed is a letter from Ms. Jennifer E. De Guzman, Officer-in-Charge, Chapter Administrator, Philippine Red Cross Marikina dated April 24, 2018 re: **“Philippine Red Cross-Marikina Chapter’s Capacity Building Training Package for Advisers”**, the content of which is self-explanatory, for information and appropriate action.


Particular attention is invited to paragraphs 2 and 3 of the said letter.

Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA
Officer-in-Charge
Office of the Schools Division Superintendent

By:


ELISA O. CERVEZA
Chief Education Supervisor, CID
OIC, Office of the Schools Division Superintendent

Incl.: As Stated
Reference: letter from Ms. Jennifer E. De Guzman, Officer-in-Charge, Chapter Administrator, Philippine Red Cross Marikina dated April 24, 2018

Maka-Diyos, Makatao, Makakalikasan at Makabansa



April 24, 2018

TO: SCHOOLS DIVISION SUPERINTENDENT
SCHOOL HEADS
RED CROSS YOUTH ADVISERS

FROM: THE OFFICER-IN-CHARGE

SUBJECT: CORRIGENDUM TO CAPACITY BUILDING TRAINING PACKAGE
FOR ADVISERS

MARIKINA CITY CHAPTER
#2 V. Gomez St. cor J.P. Rizal St.
San Roque, Marikina City
Tel. Nos: (02) 398-0836
Email: marikina@redcross.org.ph
Website: www.redcross.org.ph

A-1441
DIVISION OF CITY SCHOOLS
MARIKINA



Greetings from the Marikina Red Cross Youth,

We are pleased to announce that Philippine Red Cross-Marikina City Chapter will be having a training intended for Council Advisers and Teachers who are interested to take steps for council management, first aid and disaster management.

Relative thereto, we have made revisions on the trainings and training dates we are offering for your capacity building the Red Cross way. Highlighted below are the revised training and training dates for your perusal.

TRAINING	DATE	VENUE	PAYMENT
Council Management Training for Advisers (Required Training)	May 23-24, 2018	2F Marikina City Chapter Office, San Roque, Marikina City	PHP 600.00 Inclusions: -Red Cross Youth Adviser-First Aider shirt -Training Kits (Training Bandage, Triangular Bandage, Face Shield) -Event IDs -Other Training Expenses
Standard First Aid Training	May 28-31, 2018	3F Marikina City Chapter Blood Bank, Sto. Niño, Marikina City	
Tailored Disaster Management Training for Advisers	June 1-2, 2018	3F Marikina City Chapter Blood Bank, Sto. Niño, Marikina City	
Deadline of Submission of Entries: May 22, 2018, 5:00PM			

For queries and concerns, the undersigned and Ms. Princess Joy G. Raquel, Chapter Youth Council Vice President will coordinate with you regarding this matter at 0939.850.6133/ 398-0836. Thank you for your utmost support!

Yours in humanitarian service,


JENNIFER E. DE GUZMAN



Always First. Always Ready. Always There.



MARIKINA CITY CHAPTER
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April 24, 2018

TO: **SCHOOLS DIVISION SUPERINTENDENT
 SCHOOL HEADS
 RED CROSS YOUTH ADVISERS**

FROM: **THE OFFICER-IN-CHARGE**

SUBJECT: **CAPACITY BUILDING TRAINING PACKAGE FOR ADVISERS**

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 DIVISION OF CITY SCHOOLS
 MARIKINA
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Greetings from the Marikina Red Cross Youth,

We are pleased to announce that Philippine Red Cross-Marikina City Chapter will be having a training intended for Council Advisers and Teachers who are interested to take steps for council management, first aid and disaster management. Attached herewith are the primers of the trainings.

Relative thereto, we will be conducting capacity building training for Red Cross Youth advisers: Council Management Training, Tailored First Aid Training and Tailored Disaster Management Training. There would be at least **two (2) and at most four (4)** participants per school for the training. The dates of the trainings are the following:

TRAINING	DATE	VENUE	PAYMENT
Council Management Training for Advisers (Required Training)	May 23-24, 2018	2F Marikina City Chapter Office, San Roque, Marikina City	PHP 600.00 Inclusions: -Red Cross Youth Adviser-First Aider shirt -Training Kits (Training Bandage, Triangular Bandage, Face Shield) -Event IDs -Other Training Expenses
Tailored First Aid Training for Advisers	May 28-29, 2018	3F Marikina City Chapter Blood Bank, Sto. Niño, Marikina City	
Tailored Disaster Management Training for Advisers	May 30-31, 2018	3F Marikina City Chapter Blood Bank, Sto. Niño, Marikina City	
Deadline of Submission of Entries: May 22, 2018, 5:00PM			

For queries and concerns, the undersigned and **Ms. Princess Joy G. Raquel**, Chapter Youth Council Vice President will coordinate with you regarding this matter at 0939.850.6133/ 398-0836. Thank you for your utmost support!

Yours in humanitarian service,


JENNIFER E. DE GUZMAN





MARIKINA CITY CHAPTER CAPACITY BUILDING TRAINING FOR ADVISERS

RATIONALE

The Philippine Red Cross recruits and trains youth volunteers through various programs and activities of the Red Cross Youth. The Red Cross Youth organizes youth councils in schools and communities to allow members to plan and implement Red Cross Youth projects and activities. The success of each council depends on the leadership of its officers and support of each member.

Through the organization of Red Cross Youth Councils among private and public schools within the Philippines, the Philippine Red Cross was able to effectively bring the Red Cross services closer to every community. Interested schools who wish to establish a Red Cross Youth Council registers and follows a given procedure in the Council Organization and Accreditation, first aiders and trained volunteers for disaster.

OBJECTIVES

General:

Entry Training of all Red Cross Youth Advisers. It aims to enlighten the advisers on Red Cross Youth Policies and procedure on the council management guidelines.

Specific:

- To convey information on the Council Management Process
- To motivate the advisers in empowering their respective councils as well as their Red Cross Youth Members
- To make them further understand the importance of humanitarian service

DATE AND VENUE

CAPACITY BUILDING TRAINING FOR ADVISERS

TRAINING	DATE	VENUE
Council Management Training	May 23-24, 2018	2F Marikina City Chapter Office, San Roque, Marikina City
Tailored First Aid Training for Advisers	May 28-29, 2018	3F Marikina City Chapter Blood Bank, Sto. Niño, Marikina City
Tailored Disaster Management Training for Advisers	May 30-31, 2018	

COUNCIL MANAGEMENT TRAINING

Theme: 3rd CMT: Commit, Motivate, Transcend

PROGRAM OF ACTIVITIES

DAY 1: RED CROSS MOVEMENT

- Registration of Participants and Distribution of Training Kits
- The Red Cross Movement
- Red Cross Principles and Services
- Red Cross Youth
- Getting Started: How to Form a Red Cross Youth Council
- The RCY Guidelines
 - Programs
 - Activities
 - Code of Conduct for RCY Volunteers

Day 2: Council Management Strategies

- SWOT analysis (Lecture and Activity) – Individual
- Project Proposal Making Lecture
- Plan of Action Making
- Project Proposal & POA (Presentation and Defense) – Buddy/ Group

TAILORED FIRST AID TRAINING FOR ADVISERS

PROGRAM OF ACTIVITIES

DAY 1: Introduction to Basic Life Support with AED

- Registration of Participants and Distribution of Training Kits
- Introduction to First Aid
- Emergency Action Principles
- Cardiac Emergencies

DAY 2: Introduction to First Aid

- Common Emergencies
- Special Situations
- Bandaging Techniques
- Lifting and Moving

TAILORED DISASTER MANAGEMENT TRAINING FOR ADVISERS

PROGRAM OF ACTIVITIES

DAY 1: Introduction to DRRM Concepts

- Registration of Participants and Distribution of Training Kits
- Introduction to Hazards and Disasters

- Disaster Risk Reduction and Management Concepts
- Common Early Warning Systems

DAY 2: Disaster Risk Reduction and Management in School Context

- School Risk Reduction and Management Team
- Communicating Disaster Risk Reduction to Students

PRE-REGISTRATION

All participants must pre-register to be considered as official participants.

- A fully accomplished Registration Form
- Medical Certificate
- Photocopy of MAAB ID
- Must be sent to:

Email Address: marikina@redcross.org.ph

Marikina Chapter: #2 V. Gomez St. cor. J. P. Rizal St., San Roque Marikina City

Deadline for pre-registration is on or before **May 22, 2018 / 5:00PM**

TRAINING REGISTRATION FEE

Registration Fee is **PHP 600.00** for the whole duration of the Capacity Building Trainings for Advisers.

INCLUSIONS

Event ID

Training Kit (Manual, Face Shield, Triangular Bandage)

Red Cross First Aider-Adviser Shirt

First Aider License

Other Training Expenses

PERKS and ADVANTAGES

- Nationally Recognized as Red Cross Youth Adviser of Marikina City Chapter
- Nationally Recognized as a First Aider of the Philippine Red Cross