



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 369-9046(SGOD)  
<https://depedmarikina.ph> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



**DIVISION MEMORANDUM**

No. 013, s. 2019

**TO:** Chief Education Supervisor, SGOD and CID  
Secondary School Principals  
Officers-in-Charge  
Public Schools Only

DIVISION OF CITY SCHOOLS  
MARIKINA

**RELEASED**  
JAN 14 2019  
RECORDS UNIT


11:49

**POSTPONEMENT OF JANUARY 15 AND 17, 2019 SIP MEETING**

Relative to the School Improvement Plan Meeting which was previously scheduled on January 15 and 17, 2019 is hereby postponed due to conflict of activities.

Enclosed is the revised schedule and activities.

Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**  
Officer-In-Charge

Office of the Schools Division Superintendent

**MEETING ON THE PREPARATION OF THE ENHANCED SCHOOL  
IMPROVEMENT PLAN FOR 2019-2021**

**Presentation of Self-Evaluation Result and Review of E-SIP  
January 14, 15 and 17, 2019**

<b>Schedule</b>	<b>Participants</b>
January 14, 2019	<p><b>1. School</b> Elementary School Heads (No Proxy Allowed) and 2 members of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer , DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>
January 21, 2019	<p><b>1. School</b> Secondary School Heads (No Proxy Allowed) and 2 members of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer , DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>
February 1, 2019	<p><b>1. School</b> Elementary and Secondary School Heads (No Proxy Allowed) and 1 member of School Planning Team</p> <p><b>2. SDO Personnel</b> OIC-SDS, CID and SGOD Chiefs, PSDSs, EPSs, SEPS, Planning Officer, DRRM and EPS II Social Mobilization EPS II M and E and Engineer</p>