DIVISION MEMORANDUM
No. (13.5), s. 2019

ADDITION TO DIVISION MEMORANDUM NO. 131, S. 2019 RE: SUBMISSION OF FIRST QUARTER EXAMINATION REPORT (QER) QUARTERLY ASSESSMENT REPORT (QAR)

TO: OIC, Office of the Assistant Schools Division Superintendent
      Chief Education Supervisors, SGOD and CID
      Elementary and Secondary School Heads
      Officers-In-Charge
      Public Schools Only

1. In addition to Division Memorandum No. 131, s. 2019 re: Submission of First Quarter Examination Report (QER) / Quarterly Assessment Report (QAR), attached is a template to determine the level of mastery in each competencies which will be used throughout the School Year (SY) 2019-2020. Submission of the first quarter examination result which was previously issued and level of mastery report is moved to August 29, 2019.

2. All reports shall be submitted in hard copies to the Schools Governance and Operations Division – School Management, Monitoring and Evaluation Section and soft copy via email to doris.jasme@deped.gov.ph.

3. School Heads are strongly enjoined to consistently monitor the progress of learner's performance as indicated in DepEd Order No. 8, s. 2015, page 17, that,

"When a learner’s raw scores are consistently below expectations in Written Work and Performance Tasks, the learner's parents or guardians must be informed not later than the fifth week of that quarter. This will enable them to help and guide their child to improve and prepare for the Quarterly Assessment. A learner who receives a grade below 75 in any subject in a quarter must be given intervention through remediation and extra lessons from the teacher(s) of that subject”.

4. Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Incl: as stated
<table>
<thead>
<tr>
<th>Level of Mastery</th>
<th>Low Mastery (0-33%)</th>
<th>Medium Mastery (33-66%)</th>
<th>High Mastery (66-100%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source: NETC NAT2014-2015</td>
<td>10%</td>
<td>50%</td>
<td>40%</td>
</tr>
<tr>
<td>Students who took the test</td>
<td>100</td>
<td>90</td>
<td>100</td>
</tr>
<tr>
<td>Total no. of students</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>No. of students who got the correct answer</td>
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<tr>
<td>No. of students who got the correct answer</td>
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<tr>
<td>% of Mastery</td>
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</tbody>
</table>

Note: If the result is ≤ 5 (less than or equal to 34%), it is considered as least mastered competency.

Enrollment: Quarter:________

NAME OF SCHOOL:
S.Y. 2019-2020

MARINA CITY Schools Division Office
National Capital Region
Department of Education
Republic of the Philippines

Endorsee 2