



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
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DIVISION OF CITY SCHOOLS
 MARIKINA

June 8, 2018

DIVISION MEMORANDUM

No. 138, s. 2018



MEETING OF ELEMENTARY AND SECONDARY SCHOOL ENGLISH COORDINATORS, HEAD TEACHERS AND SELECTED TEACHERS

TO: Chief Education Supervisors, CID and SGOD
 Elementary and Secondary School Principals
 Officers-in-Charge
 Public Schools

1. The field is hereby informed of the following activities in English:

ENGLISH ACTIVITY	DATE, TIME AND VENUE	PARTICIPANTS
Orientation Meeting on Test Construction	June 20, 2018 - SNES AVR Gr. 2, 4, 5 – 8:00 – 11:00 a.m. Gr. 1, 3, 6 – 1:00 – 4:00 p.m.	Selected Elementary Teachers
	June 21, 2018, SNES AVR Gr. 8, 9 – 8:00 – 11:00 a.m. Gr. 7, 10 – 1:00 – 4:00 p.m.	Selected Secondary Teachers
Meeting of School English Coordinators/Head Teachers	July 5, 2018 8:30 – 11:00 a.m. MES Journalism Hub	Elementary School English Coordinators
	July 6, 2018 8:30 – 11:00 a.m. MES Journalism Hub	Secondary School English Coordinators

2. Please bring the accomplished form on the list and schedule of teachers teaching English (see Inclosure No. 1)
3. School heads are requested to send representative for the teachers/coordinators whose teaching schedule will be affected to avoid disruption of classes (see Inclosure No.2)
4. Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA

Officer-in-Charge
 Office of the Schools Division Superintendent

By:


ELISA O. CERVEZA

Chief Education Supervisor, CID
 Office of the Schools Division Superintendent



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Inclosure No. 1 to the Division Memorandum No. ____, s. 2018

_____ **SCHOOL**

**LIST AND SCHEDULE OF TEACHERS TEACHING ENGLISH
 SY 2018-2019**

GRADE LEVEL	TEACHER'S NAME	SCHEDULE OF ENGLISH CLASS (Section and Time)

Prepared:

 School English Coordinator

Certified True & Correct:

 Principal



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Inclosure No. 2 to the Division Memorandum No. ____, s. 2018

**LIST OF PARTICIPANTS
ELEMENTARY**

GRADE LEVEL	SCHOOL	NAME
1	San Roque ES	Evangelyn Monderin
	Fortune ES	Jennifer P. Ognita
2	Barangka ES	Pamela Fronda
	Kapt. Moy ES	Maria Cristina B. Apura
3	Marikina ES	Marie Jasmin Caroline L. Manalo
	Parang ES	Ma. Arlene Combo
	Nangka ES	Carolyn Racadio
4	Sto. Niño ES	Maria Fe C. Montallana
	Ind. Valley ES	Ann Patricia Margareth Paz
	L. Victorino ES	Jenny B. Cerezo
5	II. Bautista ES	Rachel J. Grate
	Concepcion IS-EL	Rosalie M. Geronimo
	St. Mary ES	Emelina G. Cagara
6	Concepcion ES	Bianca Camille Sugay
	Malanday ES	Estela Alvares
	Kalumpang ES	Lynn D. Andres
	SSS Village ES	Dolores C. Garcia

SECONDARY

GRADE LEVEL	SCHOOL	NAME
7	Marikina Heights HS	Jenny B. Lopez
	Fortune HS	Vinadel O. Waje
	Nangka HS	Jocelyn C. Rodriguez
8	Sta. Elena HS	Joycel A. Siscar
	Parang HS	Marjorie Hannie T. Rarugal
	Concepcion IS-SL	Irene B. Barceldo
	Jesus dela Peña NHS	Leslie Michelle Salceda
9	Kalumpang NHIS	Dorothy S. Toma Cruz
	Malanday NHS	Marivic P. Castante
	Tañong HS	Mary Grace T. Frondoza
	Sto. Niño NHS	Miria C. Acala
10	Barangka NHS	Kathrene S. Rivera
	Marikina Science HS	Victoria G. Ambas
	Marikina HS	Myniam R. Dela Cruz
	San Roque NHS	Victoria C. Navallo