DIVISION MEMORANDUM
No. 172, s. 2019

TO: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools Only

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

October 16, 2019

RELEASED

Chairperson
Ms. Sheryll T. Gayola
Officer-in-Charge
Office of the Schools Division Superintendent

Co-Chairperson
Dr. Elisa o. Cerveza
Officer-in-Charge

Members
Schools Governance and Operations Division

Dr. Elizalde Q. Cena
Chief Education Program Supervisor-SGOD
Ms. Maria Chona M. Sarmiento
SEPS in Planning & Research
Dr. Noemi A. Velario
SEPS in Human Resource Development
Ms. Doris R. Jasme
SEPS SMM&E
Engr. Remigio O. Alegro
Education Facilities Engineer III
Mr. Marvin Ian L. Cruz
Education Program SpecialistIII/
Acting Planning Officer III

Curriculum Implementation Division

Dr. Elisa o. Cerveza
Chief Education Program Supervisor-CID
Ms. Jovita Consorcia F. Mani
Education Program Supervisor - MSEP,MAPEH
Ms. Janet Cajuguiran
Education Program Supervisor - English
Ms. Leah de Leon  
Education Program Supervisor  Kindergarten/  
OIC, EPS in Araling Panlipunan

Ms. Leilani N. Villanueva  
Education Program Supervisor –EsP and  
Guidance and Counseling

Mr. Dominador J. Villafria  
Education Program Supervisor -Mathematics

Mr. Joseph T. Santos  
Education Program Supervisor -EPP and TLE

Mr. Galcoso C. Alburo  
Education Program Supervisor -Filipino

Ms. Jessica S. Mateo  
Education Program Supervisor- Science

Dr. Nida P. Andrada  
Public Schools District Supervisor

Ms. Remia L. Ricabar  
Public Schools District Supervisor

Ms. Marlbeth Rosario- Principal IV-  
Nangka Elementary School

Mr. Lauro Z. De Guzman-Principal IV-  
Marikina High School

Technical Secretariat:  
Maria Chona M. Sarmiento  
SEPS Planning and Research

Finance Services  
Ms. Ivy R. Ruallo- OIC, Finance Officer  
Ms. Richie B. Ignacio- Budget Officers

Technical Staff  
Mr. Ryan Lee Regencia- IT Officer

2. Immediate and wide dissemination of this Memorandum is desired.

SHERYL T. GAYOLA  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent
REGIONAL MEMORANDUM NO. 40

TO: ASSISTANT REGIONAL DIRECTOR
   SCHOOLS DIVISION SUPERINTENDENTS
   REGIONAL DIVISION CHIEFS AND ALL OTHERS
   CONCERNED

FROM: OFFICE OF THE REGIONAL DIRECTOR

SUBJECT: CONSTITUTING THE REGIONAL PLANNING AND DIVISION
   PLANNING TEAM

DATE: OCTOBER 1, 2019

1. Pursuant to the provisions of DepEd Memorandum No. 122, series of 2019
   entitled “2019 National Planning Conference”, each Region and each SDO
   are enjoined to constitute a planning team for the preparation of the
   Situational Analysis Presentation and for the major planning activities. This
   preparation requires the collective effort of key people in the Region and
   Division as headed by the Regional Director and SDS. In line with this, the
   Regional Planning Team is hereby constituted as follows:

   Chairman: Dr. Malcolm S. Garma
              Regional Director

   Co-Chair: Dr. Carlito D. Rocalfort
              Assistant Regional Director

   Members: All School Division Superintendents

   Dr. Warren A. Ramos
   Chief, Policy, Planning and Research Division
   Technical Staff: Mr. Marco B. Realista

   Dr. Genia V. Santos
   Chief, Curriculum and Learning Management Division
   Technical Staffs: Dr. Micah G. Pacheco
                     Mr. Dennis M. Mendoza

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Misamis St, Bago Bantay, Quezon City
T/F: 022-800-001-01  022-800-001-02
Dr. Felicino C. Trongco
Chief, Human Resources and Development Division
Technical Staff: Ms. Jennifer F. Vivas

Dr. Victoria R. Mayo
Chief, Quality Assurance Division
Technical Staff: Dr. Ariel P. Villar

Atty. Joylyn P. Dulan
Chief, Administrative Services Division
Technical Staff: Dr. Marilou J. Cusl

Ms. Juliet J. Icamen
Chief, Finance Division
Technical Staff: Ms. Emelina M. Barrera

Dr. Roger R. Morillos
OIC-Chief, Field Technical Assistance Division
Technical Staff: Dr. Jingle Lim

Dr. Crisanto A. Eclita
Chief, Education Support Services Division
Technical Staff: Ms. Leah N. Bautista

Relevant stakeholders

Technical Secretariat:

Mr. Joey B. San Buenaventura
Ms. Arlyn J. Cabitien
Ms. Kimberly Arma
Ms. Nertisa Z. Lauan
Mr. Vergel Julius J. Emas
Ms. Ashley Nica F. Diaz
Mr. Joselito S. Limjoco

2. It is important to note that planning is not the sole responsibility of the planning officer nor the PPRD/SGOD. As such, in order to ensure participatory governance, the Division Planning Team (DP) shall be organized as follows:

Chair: Schools Division Superintendent
Co-Chair: Assistant Schools Division Superintendent
Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Members: Chief of SGOD and heads of its units
Chief of Curriculum Implementation Division and heads of its units
All Subject Supervisors
Selected District Supervisors
Selected School Heads
Allm/ Ulama Representatives
Relevant Stakeholders
Optional Members: Technical Staff from each Functional Division
Technical Secretariat: SGOD, and Office of the Schools Division
Superintendent; Fingoce Unit

3. Moreover, the Division Planning Team shall submit their list of DPT composition, revised/ enhanced Situational Analysis with committed targets and strategies in powerpoint presentation (soft and hardcopies) to Mr. Marco B. Realista, PO III, PPRD, on or before 1:00 PM of October 15, 2019.

4. Attached are the guidelines on the preparation of the situational analysis.

5. Immediate dissemination of and compliance with this Memorandum is desired.

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MALCOLM S. GARMA
Director IV

Encls: As stated

Reference:
DepEd Memorandum No. 122, series of 2019

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE          PLANNING TEAMS          SITUATIONAL ANALYSIS

pprd

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