



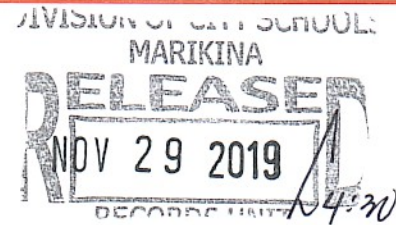
REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**  
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November 29, 2019

**DIVISION MEMORANDUM**

No. 205 s. 2019



**SEMINAR ON THE MONITORING AND EVALUATION (M&E) PHASE OF PROJECT ASSIST AND ITS LINK TO THE TECHNICAL ASSISTANCE OF SCHOOL LEADERS IN SDO MARIKINA CITY**


**To:** OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Elementary and Secondary School Heads  
Officers-In-Charge  
Public Schools Only

1. Please be informed that the Schools Division Office will conduct a **Seminar on the Monitoring and Evaluation Phase of Project ASSIST and its Link to the Technical Assistance of School Leaders in SDO Marikina City on December 3-5, 2019** 8:00 A.M. – 5:00 P.M. at Concepcion Elementary School, Gabaldon, Concepcion Uno, Marikina City.
2. This aims to review Project ASSIST and acquire knowledge and skills on the utilization of Monitoring and Evaluation Tool for Project Assist as basis for providing technical assistance to teachers.
3. Attached herewith are the list of participants for your reference.
4. Immediate and wide dissemination of this Memorandum is desired.

For:

**SHERYLL T. GAYOLA**  
Education Program Supervisor  
Officer-in-Charge  
Office of the Schools Division Superintendent

By:

  
**ELISA O. CERVEZA**  
Chief Education Supervisor, CID/OIC-ASDS  
OIC, Office of the Schools Division Superintendent

**Project ASSIST: M & E Phase link to Technical Assistance  
List of Participants**

<b>Elementary Schools</b>	<b>Secondary Schools</b>
17 School Heads 2 Master Teachers per school (34 MTs)	16 School Heads 1 MT per school (16 MTs) 10 Asst. Principals 1 Head Teacher per school (15 HTs)

**Division Office:**

OIC, Asst. Schools Division Superintendent  
Chief Education Program Supervisors, SGOD  
Public Schools District Supervisors  
Education Program Supervisors  
SGOD Supervisor  
3 SEPS  
1 HRDS EPS 2