



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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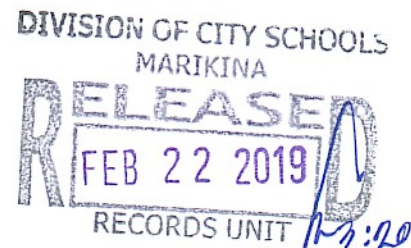
February 20, 2019

**DIVISION MEMORANDUM**

No. 046, s. 2019

**SENIOR HIGH SCHOOL JOB FAIR 2019**

**TO: Chief Education Supervisors, CID & SGOD  
Officers-In-Charge  
Secondary Public Schools**



1. In support to the Senior High School Program of the Schools Division Office - Marikina City, a Senior High School Job Fair 2019 entitled “Unlock your Future” will be held on February 28, 2019 from 8:00 a.m. to 5:00 p.m., at Gabaldon Building, Marikina Elementary School. This activity aims to provide the participants with opportunities for possible employment to the different participating companies during the Job Fair and to learn more about potential employers and available jobs in the market.
2. Target participants are the Grade 12 students for SY 2018-2019.
3. During the Job Fair, each participating company will be allowed to have their tarpaulin, and leaflets/brochures to be disseminated during the event. A table and chairs will be provided by the SDO Marikina.
3. To ensure the smooth implementation, please see the following enclosures:
  - Job Fair Working Committees – (Inclosure No.1)
  - Schedule of Schools’ Visit - (Inclosure No. 02)
4. Other legitimate expenses to be incurred (such as transportation, DOLE registration form) by public secondary schools shall be charged to Canteen Fund subject to the usual accounting and auditing procedures.
5. To ensure 100% success of this endeavor, all secondary school heads are highly encouraged to participate and to give their full support by sending their Grade 12 students.
6. Permit from the parents of participating students must also be sought.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**  
Officer-In-Charge

Office of the Schools Division Superintendent

**SENIOR HIGH SCHOOL JOB FAIR 2019  
"UNLOCK YOUR FUTURE"**

**EXECUTIVE COMMITTEE**

Dr. Joel T. Torrecampo	Officer-In-Charge Office of the Schools Division Superintendent
Dr. Elisa O. Cerveza	Officer-In-Charge, Office of the Assistant Schools Division Superintendent Chief Education Supervisor, CID
Dr. Elizalde Q Cena	Chief Education Supervisor Schools Governance and Operation Division

**WORKING COMMITTEE**

Program and Invitation	Amelie Binayas (CID) Leilani Villanueva (CID) Emily G. Santos (CID) Joseph Santos (CID)	
Registrations	Nadia Ignacio (MHS) Marga Bicomongalava (MHS) Mylene Viary (THS)	Eunice Songcayauon (MHS) Barbara Santoyo (THS),
Traffic Flow	Maria Paz Calingasan (BNHS) Evelyn Mergenio (SRNHS) Eduardo Aguilar (SRNHS)	Bernadette Senado (JDPNHS) Alexander Estanislao (BNHS)
Accommodations & Physical Facilities	Elisha Dawn Mazon (SGOD) Ed Angelo Tan (SEHS) Ruen Lomo (SEHS)	Mark Joan Rempillo (SEHS) Maria Amor Solis (SEHS) Noime Del Rosario (SEHS)
Certificates	Marie Aillen Lagarde (SNNHS)	Rosalinda Endaya (SNHHS)
Documentation	Catherine Huerno (CIS-SL)	Mabael Battung (CIS-SL)
Technical	Godfrey Robles (FHS)	Gina Clariza (FHS)
Usher	Bernarda Cudal (KNHS)	Grace Guiaoan (KNHS)
Food and Refreshment	Chona Arenque (MNNHS) Maybele Roa (NHS)	Teresita Santos (MNHS) Aaron Enano (NHS)
Cleanliness and Maintenance of the Venue	May Villanueva (MSHS) Zenía Bindoy (PHS)	Felicitas Perez (MSHS) Ferdinand Santos (PHS)

## SCHEDULE OF SCHOOLS' VISIT

	SCHOOL	No. of Students	Total of students Per Batch
<b>1st Batch</b> <b>8:00-10:30</b> (assembly time 7:30 am)	SEHS	174	256
	KNHS	35	
	BNHS	47	
<b>2nd batch</b> <b>10:30-12:30</b> (assembly time 10:00 am)	MHS	201	227
	SRNHS	22	
	FHS	4	
<b>3rd Batch</b> <b>1:00-3:00</b> (assembly time 12:30 pm)	PHS	169	221
	THS	52	
<b>4th batch</b> <b>3:00-5:00</b> (assembly time 2:00 pm)	SNNHS	90	284
	JDPNHS	69	
	MSHS	5	
	MNHS	8	
	CIS-SL	66	
	NHS	46	
<b>Total</b>			<b>988</b>