



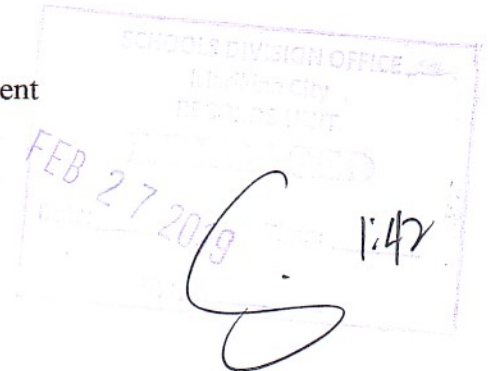
REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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DIVISION MEMORANDUM
NO 048, s. 2019

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Elementary Principals
Secondary Principals
Officers-In-Charge
Public Schools Only



**COMPOSITION OF DIVISION COMMITTEE ON DECORUM
AND INVESTIGATION**

1. Pursuant to **RA 7877 An Act Declaring Sexual Harassment Unlawful in the Employment, Education or Training Environment, and for Other Purposes**; this Division presents the composition of Committee on Decorum and Investigation which is tasked to perform the following:
 - a. The committee shall conduct meetings, as the case may be, with other officers and employees, teachers, instructors, professors, coaches, trainers and students or trainees to increase understanding and prevent incidents of sexual harassment.
 - b. It shall also conduct the investigation of the alleged cases constituting sexual harassment.

DIVISION LEVEL CODI COMPOSITION	
SDS	Dr. Joel T. Torrecampo Chairperson Deciding Authority/Disciplining Authority
Legal Officer	Atty. Ceasar Augustos E. Cebujano
Member	Ms. Remia L. Ricabar CID
Member	Ms. Richie B. Ignacio Admin
Member	Mr. Sunny T. Cortes SGOD

2. Immediate and wide dissemination of this Memorandum is desired.

JOEL T. TORRECAMPO
Officer-In-Charge
Office of the Schools Division Superintendent