

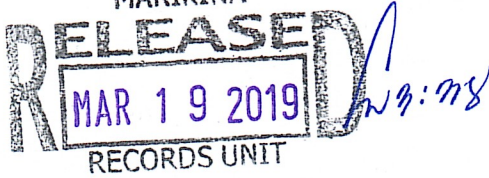


REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

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DIVISION OF CITY SCHOOLS  
MARIKINA



March 19, 2019

**DIVISION MEMORANDUM**

No. 061, s. 2019

**ROLL OUT ON CASH MANAGEMENT**

**TO:**

Designated Disbursing Officers-Elementary  
Disbursing Officers-Secondary  
Public Schools Only

Please be informed of the one-day seminar/workshop on Cash Management & Orientation/Updates on the Laws, Rules & Regulations on Disbursements on March 25, 2019, Monday from 8:30 a.m. to 5:00 p.m. at AVR 2, SDO Marikina City. The session will include lecture/discussion, workshop /exercises. Please come on time.

The attendance of all concerned is a must.

**JOEL T. TORRECAMPO**  
Officer In Charge

Office of the Schools Division Superintendent