



National Capital Region
SCHOOLS DIVISION OFFICE
Marikina City

Shoe Ave., St., Sta. Elena, Marikina City

April 5, 2018

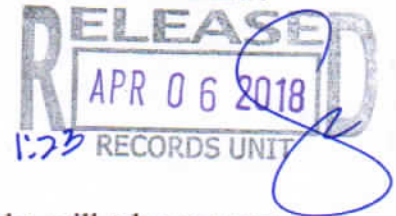
DIVISION MEMORANDUM

No. 94, s. 2018

**SUBMISSION OF THE NAME OF STUDENTS WHO
WILL TAKE SUMMER CLASSES**

TO: Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools only

DIVISION OF CITY SCHOOLS
MARIKINA




1. You are hereby enjoined to submit the name of students who will take summer classes, following the format below:

Year Level	Subject Failed	Teacher	Name of Student (Surname, Given Name, Middle Name)
Ex.: IV	Science	Mr. Richards	1. Cruz, Maine Mendoza 2. Monsod, Sofia Scarlet

2. DepEd Order No. 13, s. 2018, Roman No. VII, paragraph no. 14, states that "*Grades 4 to 10 learners who failed in NOT more than two (2) learning areas at the end of the school year despite the educational interventions given*" are eligible for summer classes.

3. Likewise, teachers who have failing students in their learning area/s together with the summer class coordinators are enjoined to attend a **meeting on April 11, 2018, 1:00 pm at Journalism Hub, Marikina Elementary School.**

4. Immediate dissemination of this Memorandum is highly desired.


SHERYLL T. GAYOLA
Officer-In-Charge

Office of the Schools Division Superintendent