



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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NOV 03 2020

MEMORANDUM TO:

OIC-Office of the Asst. Schools Division Superintendent
Elementary School Principals
Secondary School Principals (non-implementing units only)
SDO Finance Services
Administrative Officer V
Administrative IV-Cash
All Concerned

**SUBMISSION OF REQUEST FOR AUTHORITY TO OPEN BANK ACCOUNT FOR
NON- IU SCHOOL**

The field is hereby reminded on the agreed deadline of submission of Annexes D1, D2, D3 & G on **November 16, 2020** to Cash Unit. Further, take note that as per DepEd Order # 29 s. 2019, the undertaking (D3) should be duly notarized chargeable against School MOOE fund.

For strict compliance.


SHERYLL T. GAYOLA

Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent