



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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November 14, 2019

MEMORANDUM TO:

OIC- Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Officers-in-Charge
Public Schools

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED

NOV 14 2019 Date: 14 Time: 12:08
By: [Signature]

MEETING OF ALL ESP COORDINATORS/ HEAD TEACHERS

Please be informed that there will be a **meeting of EsP Coordinators/ Head Teachers on November 19, 2019 at 1:00 pm** at Sto. Niño Elementary School, AVR.

Agenda:

1. National Observance of Filipino Values Month
2. CARB Training
3. Other matters

School Heads/OICs are advised to arrange the class schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-In-Charge
Office of the Schools Division Superintendent

By:

[Signature]
ELISA O. CERVEZA
Chief Education Supervisor, CID/ OIC-ASDS
Officer-In-Charge
Office of the Schools Division Superintendent