



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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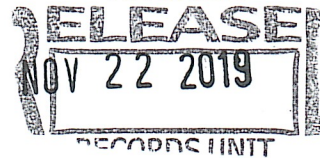


November 19, 2019

MEMORANDUM TO:

Elementary School Principals
Secondary School Principals
Officers-In-Charge
Elementary School Financial Staff
Secondary School Financial Staff
All Concerned
Public Schools

DIVISION OF CITY SCHOOL
MARIKINA



This is to inform the field that there will be a coordination meeting of the Elementary and Secondary School Financial Staff re: **4th Quarter Reminders on Daily Operations and Updates on Financial Matters to be held on December 05, 2019 at SDO Marikina AVR** on the following schedules:

- a. December 05, 2019, 8:30 AM - 12:00 NN – Elementary Financial Staff (1 participant per school)
- b. December 05, 2019, 1:30 PM – 5:00 PM – Secondary Financial Staff (2 participants per school)

Participants are advised to come on time.

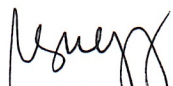
Immediate and wide dissemination of this Memorandum is desired.

For:

SHERYLL T. GAYOLA

Education Program Supervisor
OIC, Office of the Schools Division Superintendent

By:


NANCY E. SUEGAY

Public Schools District Supervisor
OIC, Office of the Schools Division Superintendent