MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School
Officers-In-Charge
Public Schools

2ND NATIONAL CONVENTION OF DEPED COOPERATIVES

Attached is a letter from Mr. Hadji M. Tejada, Chairperson, Marikina City Federation of Public School Teachers Cooperative (MCFPSTC) dated October 29, 2019 re: 2nd National Convention of DepEd Cooperatives on November 6-9, 2019 at the Baguio Teachers Camp, Baguio City, content of which is self-explanatory, for information and appropriate action.

Listed in the inclosure are hereby AUTHORIZED to attend the said undertaking on OFFICIAL BUSINESS.

Wide dissemination of this Memorandum is desired.

SHERYLL T. CAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

Maka-Diyos, Makatwo, Makakalikasan at Makabansa
MS. SHERYLL T. GAYOLA
Education Program Supervisor
Office In-charge
Office of the Schools Division Superintendent
Schools Division Office – Marikina City

Dear Ms. Gayola,

Greetings!

The Department of Education Cooperative (DepEdCoop), in coordination with DepEd Employees Associations Coordinating Office (DEACO), will conduct the 2nd National Convention of DepEd Cooperatives with the theme One DepEd Cooperative: “Strengthening Collaboration and Partnership Towards Greater Success” from November 6-9, 2019 at the Baguio Teachers Camp, Baguio City.

In this connection, the Marikina City Federation of Public School Teachers Cooperative (MCFPSTC) would like to ask permission from your good office an Authority to Attend/Travel to allow our Board of Directors/Officers to attend the said activity on Official Business as stipulated in the DepEd Memorandum No. 127 s. 2019 dated September 24, 2019.

Thank you very much for your unwavering support to the teachers’ cooperatives and hoping for your kind consideration regarding this matter.

Attached is the list of participants.

Very truly yours,

HADJI M. TEJADA
Chairperson, MCFPSTC
1. Hadji M. Tejada - Nangka High School/ Chairperson SEHSTEMPC/MCFPSTC
2. Aileen H. Banez - Tanong High School
3. Mylene W. Viray - Tanong High School
4. Alleli C. Obniala - Tanong High School
5. Arlene D. Lastimoso - Malanday Elementary School
6. Girly S. Santos - Nangka Elementary School
7. Melinda Victorino - Kapitan Moy Elementary School
8. Grace Mirabel - Kapitan Moy Elementary School
9. Larito Cinco - Marikina High School
10. Roberta B. Beltran - SSS Village Elementary School
11. Myra V. Cabuang - SSS Village Elementary School
12. Jacklyn Jose A. De Jesus - Fortune High School
13. Rowena H. Gonzales - Sta. Elena High School
14. Arlene N. Milo - Sta. Elena High School
15. Roselle L. Castellano - Sta. Elena High School
16. Arnel H. Saavedra - Sta. Elena High School
17. Rosemarie P. Ortega - Parang High School
18. Melda C. Balgau - Parang High School
19. Cristita Monilla - Marikina Heights High School
20. Claire D. Marbella - San Roque Elementary School
21. Jane A. Farinas - San Roque Elementary School
22. Virginia T. Jaralve - Marikina Science High School
23. Catherine C. Marcella - Marikina Science High School
24. Manuel Guitering - Parang Elementary School
25. Flory Vista - Parang Elementary School
27. Arlene Jane E. Javier - H. Bautista Elementary School
28. Raquel Dasalla - L. Victorino Elementary School
29. Dulce Derilo - L. Victorino Elementary School
30. Demetria Cabalona - L. Victorino Elementary School
31. Mariel Alcantara - L. Victorino Elementary School
32. Constancio T. Prete - Sto. Nino Elementary School
33. Melina A. Luzong - Barangka Elementary School
34. Mario A. Taule - Kalumpang Elementary School
35. Liliosa Dela Paz - Concepcion Integrated School EL
36. Lolita D. Candelario - Marikina Elementary School
37. Sherry Ann L. Doldol - Marikina Elementary School
38. Susan Militar - Malanday National High School
39. Ruben Rivera - Nangka High School

Submitted by:

HADJI M. TEJADA
Chairperson, Board of Director
MCFPSTC
MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School
Officers-In-Charge
Public Schools

October 18, 2019

SCHOOL DIVISION OFFICE – MARIKINA CITY
Shoe Ave., Sta. Elena, Marikina City
+63 (02) 652-3472 / 652-3586 (CID) / 939-5143-5 (SGOD)
hhttps://depedmarikina.ph | (email) sdo.marikina@deped.gov.ph

SECOND NATIONAL CONVENTION OF THE DEPARTMENT OF EDUCATION COOPERATIVES

Attached is DepEd Memorandum No. 127, s. 2019 dated September 24, 2019 re: Second National Convention of Department of Education Cooperatives on November 6 to 9, 2019 at the Baguio Teachers Camp Baguio City, content of which is self-explanatory, for information and appropriate action.

Particular attention is invited to paragraph no. 3, 4, 5, 6, and 8 of the said memo.

Wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

Maka-Dyas, Makekos, Makakalikasan at Makabansa
SECOND NATIONAL CONVENTION OF THE DEPARTMENT OF EDUCATION COOPERATIVES

To: Undersecretaries
   Assistant Secretaries
   Minister, Basic, Higher, and Technical Education, BARMM
   Regional Directors
   Schools Division Superintendents
   All Others Concerned

1. The Department of Education Cooperative (DepEdCoop), in coordination with the DepEd Employee Associations Coordinating Office (DEACO), will conduct the Second National Convention of DepEd Cooperatives with the theme, One DepEd Cooperative: Strengthening Collaboration and Partnership Towards Greater Success, from November 6 to 9, 2019 at the Baguio Teachers Camp, Baguio City.

2. The convention aims to
   a. strengthen the solidarity and commitment among DepEd cooperatives and their stakeholders;
   b. address priority areas for the welfare, improvement, and development of cooperatives and their members based on matters concerning the following:
      i. Importance of Cooperatives,
      ii. Organization/Establishment/Responsibilities of Cooperatives,
      iii. Automatic Payroll Deduction System (APDS), and
      iv. Gender and Development (GAD);
   c. sustain synergy among DepEd cooperatives and foster partnership with DepEd in order to attain significant success in serving the needs of their members; and
   d. enhance competencies in management and governance of cooperatives.

3. Participants in this activity are teaching and nonteaching personnel who are officers and management staff of the different DepEd cooperatives in Luzon, Visayas, and Mindanao. Attendance to this activity is on official business.

4. Those interested to establish a cooperative in the schools, as well as schools divisions and regional offices are encouraged to attend the convention.

5. A registration fee of Six Thousand Pesos (P6,000.00) shall be charged each participant to cover expenses for the food and accommodation, convention kits, and other giveaways, honoraria of resource persons and facilitators, and other incidental expenses charged to their respective local or cooperative funds.
6. Registration forms can be accessed online at bit.ly/VCDepEdCoop2019. Payment of registration fee shall be deposited at Landbank Account Number 3341-0216-233, Account Name: Department of Education Cooperative. Registration forms shall be filled out and submitted, together with the proof of payment of the registration fee (scanned copy of deposit slip) on or before October 15, 2019 through depedcoop@yahoo.com.

7. Participants who register online on or before the deadline can avail of the 10% discount registration fee and an accident insurance covering the duration of the travel to and from Baguio Teachers Camp.

8. Arrival of participants shall be on November 6, 2019 (Day 0). First meal to be served is breakfast on November 7 (Day 1) and the last meal is lunch on November 9, 2019 (Day 3).

9. The cooperatives' products and services may be displayed in the exhibition booths during the convention. Interested exhibitors may contact the DepEdCoop office for more details at telephone no. (02) 477-2141, through depedcoop@yahoo.com and the official Facebook page DepEd Cooperative.

10. Enclosed is the convention Quick Guide for reference.

11. For more information, please contact:

   • Ms. Marivic B. Tolitol
     Chairman, Board of Directors
     Department of Education Cooperative (DepEdCoop)
     Telephone No.: (02) 632-0260
     Email Address: mtolitol@yahoo.com

   • Mr. Benito Estrada
     General Manager, DepEdCoop
     Telephone No.: (02) 477-2141
     Email Address: depedcoop@yahoo.com
     Facebook Page: DepEd Cooperative

   • Mr. John Cedrick S. Valencia
     DepEd Employees' Association Coordinating Office
     Telephone No.: (02) 635-2456.

12. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES
Secretary

Encl.: As stated
Reference: DepEd Memorandum No. 117, s. 2018
To be indicated in the Perpetual Index
under the following subjects:

COOPERATIVE EDUCATION
CONVENTION
EMPLOYEES

EXHIBIT
TEACHERS

MCR-DM: 2ND National Convention of DepEd Coop
0801: August 27, 2019/9-10/19
**TARGET NO. OF PARTICIPANTS: 500 pax**

**COMPOSITION OF PARTICIPANTS:**
- DepEd employees who are officers (e.g., member of the Board of Directors) and members of the management; staff of cooperatives in the central, regional, division, and school level.
- Those interested to establish a cooperative in the schools, as well as division and regional offices.

**PROGRAM OBJECTIVES:**
This three-day National Convention aims to bring together all DepEd cooperatives and their stakeholders across the country to strengthen and sustain the collaboration among themselves with the primary objective of advocating awareness on the importance of cooperatives in promoting the welfare of their members, both the teaching and non-teaching personnel. Specifically, the objectives of the National Convention are to:

1. Strengthen the solidarity and commitment among DepEd cooperatives and their stakeholders;
2. Address priority areas for the welfare, improvement, and development of cooperatives and their members based on matters concerning the following:

<table>
<thead>
<tr>
<th>Importance of Cooperatives</th>
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</thead>
<tbody>
<tr>
<td>Organization/Establishment/Responsibilities of Cooperatives</td>
</tr>
<tr>
<td>Automatic Payroll Deduction System (APDS)</td>
</tr>
<tr>
<td>Gender and Development (GAD)</td>
</tr>
</tbody>
</table>

- Sustain synergy among DepEd cooperatives and foster partnership with DepEd in order to attain significant success in serving the needs of their members; and
- Enhance competencies in management and governance of cooperatives.

### PROGRAM OF ACTIVITIES

<table>
<thead>
<tr>
<th>Day</th>
<th>November 05, 2019 (Tuesday)</th>
<th>November 06, 2019 (Wednesday)</th>
<th>November 07, 2019 (Thursday)</th>
<th>November 08, 2019 (Friday)</th>
<th>November 09, 2019 (Saturday)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m.</td>
<td>Arrival &amp; Registration</td>
<td>8:30 a.m.</td>
<td>Opening Program</td>
<td>8:30 a.m.</td>
<td>Cooperative Management and Governance</td>
</tr>
<tr>
<td>9:00 a.m.</td>
<td></td>
<td>9:00 a.m.</td>
<td>Keynote Speaker: Hon. Senator Juan Miguel Zubiri</td>
<td>9:00 a.m.</td>
<td>Best Practices of DepEd Cooperatives</td>
</tr>
<tr>
<td>10:00 a.m.</td>
<td></td>
<td>10:00 a.m.</td>
<td>Manager: Art Gy. Rev. Mr. E. Escobedo</td>
<td>10:00 a.m.</td>
<td>Automatic Payroll Deduction System (APDS) Procedures</td>
</tr>
<tr>
<td>11:30 a.m.</td>
<td></td>
<td>11:30 a.m.</td>
<td>Mayor Benjamin B. Magalong</td>
<td>11:30 a.m.</td>
<td>DepEd Issuances</td>
</tr>
<tr>
<td>12:00 a.m.</td>
<td></td>
<td>12:00 a.m.</td>
<td></td>
<td>12:00 a.m.</td>
<td>Organization of Association of DepEd Cooperatives</td>
</tr>
<tr>
<td>2:00 p.m.</td>
<td></td>
<td>2:00 p.m.</td>
<td></td>
<td>2:00 p.m.</td>
<td>Closing Program</td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td></td>
<td>5:00 p.m.</td>
<td></td>
<td>5:00 p.m.</td>
<td>Home Sweet Home</td>
</tr>
</tbody>
</table>