



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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October 14, 2019

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Secondary School Principals
Public Schools Only

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT
RELEASED

OCT 15 2019 Time: 8:21

By: _____

**ADDENDUM TO DIVISION UNNUMBERED MEMORANDUM DATED OCTOBER 11, 2019
RE: CAPACITATING SENIOR HIGH SCHOOL TEACHERS IN 21st CENTURY SKILLS**

In line with the Division Mass Training of Senior High School Teachers, we would like to inform the field that there will be a **registration fee of P1, 623.65 per head** and shall be charged against School MOOE INSET Fund and or any Local Funds subject to the usual accounting rules and regulations, this is to cover expenses in venue, food, tables and chairs, sound system, training materials and others.

Deadline of payment will be on **Wednesday, October 16, 2019** at the Division Cashier's Office c/o Ms. Estela Uayan.

Immediate and wide dissemination of this memorandum is desired.

JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent