MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Heads
Officers-In-Charge
Public and Private Schools

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED

OCT 17 2019

By:

1ST NATIONAL CONVENTION OF TLE AND TVL EDUCATORS

Attached is a letter from Dr. Jordan C. Gallano, President, Philippine Organization of TLE and TVL Educators (POTTE, Inc.) dated October 3, 2019 re: 1st National Convention of TLE and TVL Educators on December 7-8, 2019 at the Polytechnic University of the Philippines, Sta. Mesa, Manila, content of which is self-explanatory.

This is issued for information purpose only and not an endorsement of the activity.

SHERYLL T. GAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

Maka-Diyos, Makatao, Makakahusain at Makahanso
October 3, 2019

Dr. Joel T. Torrecampo
Superintendent
Marikina City Division
Department of Education

Attention: TLE and TVL Division Heads, School Coordinators, Subject Heads, Teachers and other interested individuals.

Dear Dr. Torrecampo:

Peace be unto you!

Guided by the theme, TLE and TVL Educators: Forging a Path Towards Inclusive 21st Century Education and Livelihood, the Philippine Continuing Professional Development Inc. (PCPD Training Center Inc.) in cooperation with the Philippine Organization of TLE and TVL Educators, Inc. (POTTE, Inc.), will host the 1st National Convention of TLE and TVL Educators on December 7-8, 2019 at the Polytechnic University of the Philippines, Sta. Mesa, Manila (tentative venue, under negotiation). Inasmuch as the K to 12 program is now in full swing, it behooves us to convene as a profession to evaluate, discuss and forge forward steps in ensuring proactive pedagogies are employed in technical education. For this reason, we humbly request an advisory to inform and facilitate the travel order of licensed professional teachers in the field of TLE and TVL and other related subjects.

For a registration fee of PhP 5,500, participants will be provided their lunch, snacks, coffee, one-night accommodation (for early registrants) and their seminar kit. Moreover, we would apply for 15 CPD units for the said classes with the CPD Council for Professional Teachers.

For other questions and clarifications, our Secretariat can be reached at the following numbers: 0917-805-3370 and 0933-867-4931 or email us at potte.incorporated@gmail.com.

In anticipation of your favorable response, allow me to extend my sincere gratitude in advance.

Sincerely,

[Signature]
President, POTTE, Inc.

Noted by:

[Signature]
Winston John Casio, Ph.D
Chairman of the Board

Hosted by: RPD TRAINING CENTER, INC. (02) 418 0975 • 0917 805 3370 • 0933 867 4931 • potteincorporated@gmail.com