



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

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SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

October 15, 2019

RELEASED

Date: OCT 18 2019 Time: 9:17

By: [Signature]

MEMORANDUM TO:

Chief Education Supervisors, SGOD and CID
Division Section Chiefs/Administrative Staff/Personnel
Elementary/Secondary School Heads
Public and Private Schools

DESIGNATION OF MS. SHERYLL T. GAYOLA AS OFFICER-IN-CHARGE, OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Please be informed of the designation of *Ms. Sheryll T. Gayola* as Officer-in-Charge, Office of the Schools Division Superintendent, this Division, *vice Dr. Joel T. Torrecampo* who was transferred to the Schools Division Office-Las Pinas City, effective October 15, 2019. All communications should be addressed as follows:

MS. SHERYLL T. GAYOLA
Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

For the information and guidance of all concerned.

[Signature]
CLARO L. CAPCO
Administrative Officer V