



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)
<https://depedmarikina.ph> / (email) sdo.marikina@deped.gov.ph



October 22, 2019

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RELEASED

OCT 23 2019 Time: 11:48

By: _____

SDRRMC COORDINATORS' MEETING

Please be informed that there will be a **Meeting for the School Disaster Risk Reduction and Management Coordinators Council for 4th Quarter on November 11, 2019**, Monday from 1:00 to 4:00 PM at the SDO-Marikina Audio Visual Room.

Agenda:

1. Division Training/Workshop of the School DRRM Coordinators on the Review and Enhancement of Contingency Plans of Division for School DRRM Coordinators
2. Schedule of the 4th Quarter National Simultaneous Earthquake Drill
3. Submission of 4th Quarter National Simultaneous Earthquake Drill Narrative Report
4. Division Basic Incident Command System Training for School DRRM Coordinators
5. Other matters

Attendance is a **must**.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA

Education Program Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent