



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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OCT 26 2020

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Elementary and Secondary School Principals
Officers-In-Charge
Public Schools

**ADDENDUM TO THE REITERATION OF THE MARIKINA CITY FLOOD
AND HEALTH PROTOCOL IN IDENTIFIED SCHOOLS USED
AS EVACUATION AREAS DURING THE PANDEMIC**

1. To ensure effective and efficient camp management during the pandemic, the Local Government Unit of Marikina City in coordination with the Schools Division Office - Marikina City are reiterating the following:
 - a. At 13 meters of the Marikina River Water Level, the Skeletal Team or DRRM Initial Reaction Group of the used as evacuation centers will report, open the entrance gate and assigned classrooms.
 - a.1. School Heads must request the assistance of the Barangay Police Assistance Teams (BPAT) and the presence of PNP personnel.
 - b. At 14 meters of the Marikina River Water Level, the School DRRM Team must function as assisting personnel to the LGU counterparts.
 - c. At 15 meters of the Marikina River Water Level (1st Alarm- (1-minute continuous airing) residents of low-lying areas must be alert and prepare to evacuate, the LGU's Camp Management counterparts will report to their respective evacuation camp assignment/schools.
 - c.1. School Heads will provide food expenses for DepEd personnel responders which shall be charged against their respective **SCHOOL FUNDS OR MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**, subject to existing accounting and auditing rules and regulations.



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- d. Concerning health protocols:
- d.1. School personnel and other responders must wear personal protective equipment during evacuation operation. PPE's and vitamins will be provided by Marikina City Disaster Risk and Reduction Management Office (MCDRRMO) / RESCUE 161.
 - d.2. Mandatory temperature checks of every displaced individual upon entering the main entrance and spraying alcohol for hand sanitation and disinfection must be done. Additional temperature scanner will be provided by the Marikina City Disaster Risk and Reduction Management Office (MCDRRMO) in order to avoid mass gathering in the entrance gate.
 - d.3. Suspected COVID 19 carrier must be monitored by the City Health Office and be separated from the general evacuee population to suppress the spread of virus.
 - d.4. Schools must designate a night shift guards to monitor and function as gate opener during the activation of camp management.
 - d.5. Mandatory SWAB TEST to the assisting School DRRM Team is advised. The procedure is free c/o the LGU-Marikina City.
 - d.6. In case the number of evacuees reach the maximum requirement capacity in the designated evacuation center, the spill over evacuees will be transferred to the nearby school, thus partner school scheme will be suspended.
2. The evacuation camp will be demobilized upon the announcement of the Marikina City Disaster Risk Reduction Office (MCDRRMO).
3. Immediate and wide dissemination of this Memorandum is desired.

SHERYLL T. GAYOLA
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent