



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY

Shoe Ave., Sta. Elena, Marikina City
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)
<https://depedmarikina.ph> / (email) sdo.marikina@deped.gov.ph



OCT 27 2020

MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary Principals
Officers-in-Charge
Public Schools

Attached is a letter from *Arch. Raymond E. Aquino*, UAP, OIC, Architectural Design Team/SRMG, MCDA Architectural and Construction dated October 23, 2020 requesting for all city paid utility aide personnel to report to the Architectural/SRMG Office for the cleaning and clearing of schools on October 26, 2020 as per strict compliance instructed by City Mayor, content of which is self-explanatory, for information and strict compliance.

Attendance is a must.

Immediate and wide dissemination of this Memorandum is desired.


SHERYLL T. GAYOLA

Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
City of Marikina
MCDA Architectural and Construction
Gabaldon Bldg. Compound Marikina Elementary School
Tel. No. 876-75-58

October 23, 2020

SCHOOLS DIVISION OFFICE
Marikina City
RECORDS UNIT

RECEIVED

OCT 23 2020

Date:

Time:

10:01

20-1930

By:


Dr. SHERYLL T. GAYOLA
Schools Division Superintendent
Marikina City

MADAM:

The City Government of Marikina thru the efforts of our beloved Mayor Hon. Marcelino R. Teodoro, has instructed the Architectural Design Unit/ School Repair and Maintenance Office to oversee the clearing of unwanted clutter (kuyagot) and cleaning and scrapping of moulds on concrete grounds.

In line with this may we request from your good office a letter requesting all city paid utility aide personnel to report to the Architectural/SRMG Office for the clearing and cleaning of schools on Oct. 26,2020 as per strict compliance instructed by our City Mayor

Hoping for your kind consideration on this matter


ARCHT. RAYMOND E. AQUINO, UAP
OIC, ARCHITECTURAL DESIGN TEAM/SRMG