



OCT 14 2020

**MEMORANDUM TO:**

OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Heads  
Officers-in-Charge  
Public Schools

**ADJUSTMENTS AND CLARIFICATIONS ON THE USE  
OF SELF-LEARNING MODULES AND LEARNING MANAGEMENT SYSTEM**


To address the issues and concerns raised by some parents and learners on the use of Self-Learning Modules (SLMEs) and Learning Management System (LMS), this division hereby issues the following clarifications:

1. The completion of tasks in the SLMEs intended for Week 1 shall be **extended to October 16, 2020** to give time to students to adjust and complete the required tasks. The submission for the modules shall then follow the weekly schedule as expected. Flexibility to the students on the schedule of submission of output may be allowed, provided that this is in agreement with the parents/guardians/students.
2. Learners/Parents who opted for purely modular as the learning delivery modality should not be required to attend the online synchronous classes.
3. On the other hand, those who opted for online modality should not be required to submit hard copy of the accomplished SLEMs. For those who opted for the blended (online and modular), they should not be required/compelled to attend the regular online synchronous sessions if there are valid reasons.
4. Class attendance should not be recorded based on the participation on the daily synchronous session. The attendance may be monitored based on the submission of weekly outputs.
5. Synchronous classes should be devoted/spent for validation/verification of learning and to bridge possible gaps. The use of video (pre-recorded teaching) may be used for synchronous and asynchronous classes.

6. Consultations and/or remediation classes may be conducted on Fridays while Saturdays are dedicated for assessment/summative test schedules.
7. Upgrading of the Learning Management System (LMS) for the elementary is still on-going. In view of this, all classes using the Division's online learning platforms shall be conducted temporarily through Google Classroom and associated tools, until further notice.
8. In case technical problem is encountered in the **eLearning** platform for the secondary, the same alternative shall also be used (Google Classroom and associated tools).
9. Online classes for Kinder shall not be conducted earlier than 9:00 AM.
10. Online teachers are expected to share the softcopy of modules and activity sheets to their learners.
11. For proper guidance and appropriate action, schools are enjoined to reiterate the implementation of **DepEd Memorandum DM-CI-2020-00162** in the preparation of Weekly Home Plan and **DepEd Order No. 31, s. 2020** on the proper implementation of assessment activity.

There were also minimal errors observed in the 1<sup>st</sup> quarter modules. The corrections shall be sent to all the schools through the school head's official email address and expected to be communicated to the teachers and parents/students.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent