MEMORANDUM TO:

OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Elementary and Secondary Public School Principals
Unit Heads
All Concerned

REITERATION OF REGIONAL MEMORANDUM NO. 182 S.2020 RE:
ALTERNATIVE WORK ARRANGEMENTS (AWA) FOR DEPED – NCR UNTIL
JULY 15, 2020

Please be informed that the Office of the Regional Director, Department of Education (DepEd) – National Capital Region (NCR), issued Regional Memorandum No. 182 s. 2020 dated July 1, 2020 re: Alternative Work Arrangements (AWA) For DepEd-NCR until July 15, 2020. This is aligned with the recently issued DepEd Order No. 11 s. 2020 dated June 15, 2020 re: Alternative Work Arrangements in the Department of Education during the State of National Emergency due to COVID-19 Pandemic.

Accordingly, the Division Memorandum dated June 19, 2020 regarding DepEd Marikina’s AWA is hereby put on hold until July 15, 2020 and shall maintain implementing its status quo AWA which is work from home with authorized on-call/skeleton essential personnel. In schools, teaching personnel are directed to remain working from home until July 15, 2020 unless otherwise validly authorized.

The full text of the said Regional Memorandum is hereby attached for information and guidance. Contents of which are self-explanatory.

Particular attention is invited to Items 2, 3 and 4 thereof.

Immediate and urgent dissemination of this Memorandum is desired.

SHERYLL T. CAYOLA
Assistant Schools Division Superintendent
Office-In-Charge
Office of the Schools Division Superintendent

July 1, 2020
REGIONAL MEMORANDUM
No. NCR-167, s. 2020

TO: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL OFFICE CHEFS AND SECTION/UNIT HEADS
HEADS, PUBLIC SCHOOLS

FROM: MALCOLM S. GARMA
Director IV

SUBJECT: ALTERNATIVE WORK ARRANGEMENTS

DATE: July 1, 2020

1. In view of the extension of the General Community Quarantine in the National Capital Region, Regional Memorandum No. NCR-167, s. 2020 on alternative work arrangement is hereby reiterated.

2. The status quo on existing work arrangements in the Regional Office Proper, Schools Division Offices, and offices in schools shall be maintained subject to compliance to DepEd Order No. 11, s. 2020.

3. Physical reporting of teaching personnel to the school is not required. They shall continue to work from home until July 15, 2020, except those authorized by the undersigned to render work in the school.

4. As the enrolment period is extended until July 15, all schools are enjoined continue implementing the remote enrolment scheme and the use of kiosks/booths system.

5. For information and compliance.