



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

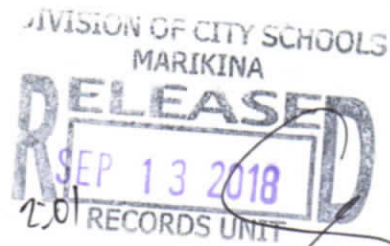
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September 11, 2018

**MEMORANDUM TO:**

Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Heads  
Officers-in-Charge  
Public Schools

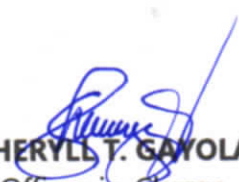


Attached is a letter from *Mr. Hadji M. Tejada*, Chairperson, Marikina City Federation of Public School Teachers' Cooperative (MCFPSTC) dated September 5, 2018 re: **4<sup>th</sup> Consultative Assembly on September 13, 2018**, 5:00 p.m. (on official time) at AVR, SDO-Marikina City, content of which is self-explanatory, for information and appropriate action.

Participants are Chairpersons and Vice-Chairperson of the different primary cooperatives in the Division and the officers of the MCFPSTC.

School heads are enjoined to arrange the class schedule of the concerned teachers to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**SHERYLL T. GAYOLA**  
Officer-in-Charge

Office of the Schools Division Superintendent



**MARIKINA CITY FEDERATION OF PUBLIC SCHOOL  
TEACHERS COOPERATIVE (MCFPSTC)**

3<sup>rd</sup> Floor, Marikina City Public Market, Sta. Elena, Marikina City

September 5, 2018

**MS. SHERYLL T. GAYOLA**

Officer In-charge

Office of the Schools Division Superintendent

Schools Division Office – Marikina City

**Dear Ma'am Gayola,**

Greetings!



The **Marikina City Federation of Public School Teachers Cooperative (MCFPSTC)** will hold its **4<sup>th</sup> Consultative Assembly on September 13, 2018 (Thursday) at 5:00PM** at the Schools Division Office – Marikina City AVR 2. Participants of the said assembly are the Chairpersons and Vice-Chairpersons of the different primary teacher cooperatives in the Division and the Officers of MCFPSTC.

In this connection the undersigned would like to request from your good office the following:

1. Allow us to use the said venue;
2. Participation of the teachers (Chairpersons, Vice-Chairpersons and Officers) to the said activity be on **Official Time**; and
3. Your presence and the personnel In-charge for Cooperative Canteen reportorial requirements for clarificatory purposes.

Thank you very much for your unwavering support to the teachers' cooperatives and hoping for your kind consideration regarding this matter.

Attached herewith is the Agenda of the said activity

Very truly yours,

  
**HADJI M. TEJADA**  
Chairperson, MCFPSTC  
09177234462



**MARIKINA CITY FEDERATION OF PUBLIC SCHOOL  
TEACHERS COOPERATIVE (MCFPSTC)**  
3<sup>rd</sup> Floor, Marikina City Public Market, Sta. Elena, Marikina City

**MCFPSTC 4<sup>th</sup> REGULAR CONSULTATIVE MEETING**  
September 13, 2018 @ SDO-Marikina City 4:00PM

Agenda:

**Part I. With Maam Goyola**


1. Primary Cooperatives Issues and Concern
2. Schedule of Meeting for Non-Coop School Canteen
3. Clarification on the Coop Canteen Reportorial Requirements

**Part II. Consultative Assembly Proper**

1. Reading of Minutes of Previous Consultative Assembly – c/o Secretary
2. Updates of MCFPTSC Financial Report/Status – c/o Treasurer
3. List of Participants in the First National Convention of DepEd Cooperatives -TO
4. Status of Training : Fundamentals of Cooperatives
5. Participation in the 2018 Coop Month Celebration
6. Other Matters

**SCHEDULE OF NEXT MCFPSTC REGULAR CONSULTATIVE MEETING:**  
**October 11, 2018 @ MCFPSTPC Office**

Prepared by:

  
**HADJI M. TEJADA**  
Chair, Board of Directors  
09177234462