



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE – MARIKINA CITY
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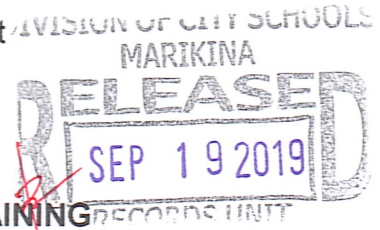


September 19, 2019

MEMORANDUM TO:

OIC, Office of the Assistant Schools Division Superintendent / DIVISION OF CITY SCHOOLS
Chief Education Supervisors, CID and SGOD
Elementary and Secondary School Principals
Public Schools Only

KOHA OPAC and InfoLib SOFTWARE TRAINING




The SDO-Marikina City will conduct a training on **KOHA OPAC and InfoLib SOFTWARE TRAINING** for the designated Teacher-Librarians and School Learning Resource Coordinators on **September 24-25, 2019**, 8:00-5:00PM at Computer Laboratory, Sta. Elena High School. This activity aims to train the selected teachers on the full implementation of integrated library system for collection management and access.

Participants of this activity are designated Teacher-Librarians and School LR Coordinators from elementary and secondary schools (2 participants from school). Participants from each school shall bring one desktop computer without the monitor.

School heads are advised to make necessary arrangements on the schedules of the concerned teachers to avoid disruption of school activities.

Immediate and wide dissemination of this Memorandum is desired.


JOEL T. TORRECAMPO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent