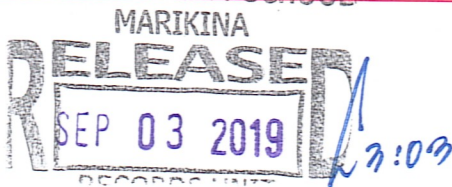




REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

Shoe Ave., Sta. Elena, Marikina City  
+63 (02) 682-2472 / 682-3989 (CID) / 508-6113 (SGOD)  
<https://depedmarikina.ph> / (email) [sdo.marikina@deped.gov.ph](mailto:sdo.marikina@deped.gov.ph)



August 30, 2019

**MEMORANDUM TO:**

OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Elementary School Heads  
Officers-in-Charge  
Public Schools

**MEETING OF ALL NEW KINDERGARTEN TEACHERS**

This is to inform the field that there will be a **meeting of All New Kindergarten Teachers** (3 years and below in service) in **September 19, 2019** from 1:30 – 4:00 p.m. at the AVR, Schools Division Office – Marikina City.

Agenda:

1. Preparation of Daily Lesson Plan (DLL)
2. Assessment Tool
3. Kinder Forms
4. Other matters

School Heads/OICs are advised to arrange the class schedule of the teachers concerns to avoid disruption of classes.

Immediate and wide dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**

Asst. Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent