



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**

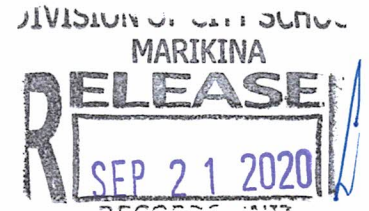
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Sept. 21, 2020

**MEMORANDUM TO:**

OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
Elementary and Secondary School Principals  
Officers-In-Charge  
Section Heads  
All Others Concerned  
Public Schools



**VIRTUAL SOFT OPENING OF CLASSES**

To ensure the smooth opening of classes on October 5, 2020, School Year 2020-2021, a Virtual Soft Opening of Classes will be conducted by all schools in the Schools Division of Marikina City, for information and guidance.

The schedule of secondary level is on September 24-25, 2020 while the elementary level is on September 30 and October 1, 2020.

The suggested topics for discussion are as follows:

1. Parent's Manual
2. Module Guide
3. Weekly Instructional Plan
4. LMS Instructional Video:
  - LEARN for Grades 4-6
  - eLearning for JHS to SHS
5. Others that are necessary for learner's distance learning preparedness

The monitoring team is instructed to strictly monitor this activity to make sure that all schools will participate and perform their duties and responsibilities as required. They must submit a monitoring report after the conduct of activity. The composition of members is the same as stated in the Division Memorandum dated September 18, 2020 entitled Distribution of Self-Learning Modules.

Cooperation and support of all concerned are hereby enjoined.

Immediate and wide dissemination of this Memorandum is desired.

  
**SNERYL T. GAYOLA**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent