



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
NATIONAL CAPITAL REGION  
**SCHOOLS DIVISION OFFICE – MARIKINA CITY**  
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July 8, 2020

**MEMORANDUM TO:**

OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Elementary and Secondary School Principals  
Officers-in-Charge  
Public Schools

SCHOOLS DIVISION OFFICE  
Marikina City  
RECORDS UNIT

**RELEASED**

Date: July 9, 2020 Time: 12:38 pm

By: Agnes C. Franco  
Records Unit  
DepEd-Marikina

Please be informed that prior to the approval of the School Learning Continuity Plan (LCP), school heads are enjoined to prepare a video presentation explaining the process flow / infographics for each activity indicated in the said plan.

Deadline of submission shall be on **Tuesday, July 14, 2020** via [cid.marikina@deped.gov.ph](mailto:cid.marikina@deped.gov.ph).

Immediate and wide dissemination of this Memorandum is desired.

**SHERYLL T. GAYOLA (Sgd.)**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent