

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
DIVISION OF MARIKINA CITY
BIDS AND AWARDS COMMITTEE



Request for Quotation (RFQ)

Date: December 14, 2017
Quotation No. DepEd-17-NCR-RFO-157

To all Eligible Suppliers/Bidders:

I. Please quote your lowest price appraisal inclusive of VAT on all/each items below for the **"TRANSPORTATION FOR THE CI BASIC TRAINING FOR SDO PERSONNEL"** This is subject to the Terms and Conditions of this RFQ. **Submit your quotation duly signed by your representative not later than December 20, 2017.** For more information please call BAC Secretariat at Telephone No. (02) 682-39-89

ELIZALDE Q. CENA
BAC Vice-Chairperson

II. TOTAL APPROVED BUDGET: **Php 30,000.00**

III. SUMMARY OF ITEMS/WORKS

Item No.	ITEM & DESCRIPTION	QUANTITY	UNIT COST (Php)	TOTAL COST (Php)
1.	TRANSPORTATION FOR THE CI BASIC TRAINING FOR SDO PERSONNEL 1 bus (inclusive of gas, insurance, toll fee, drop and pick up, somewhere in Antipolo)	1 lot		
	TOTAL			

This is to submit our price quotations indicated above subject to the terms and conditions of this RFQ.

Bidder's Company Name:		TIN:	
Address:			
Telephone No.:	Fax No.:	e-mail:	
Supplier's Authorized Representative's Signature over Printed Name:		Date:	

IV. Terms and Conditions

A. Submission of Requirements

- Sealed quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) at DepEd Division of Marikina City, Shoe Ave., Sta. Elena, Marikina City through the Records Section.
- Supplier shall submit the following requirements:
 - Duly signed Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos/Filled up detailed estimate of appraisal.
 - G-EPS/PhilGeps Registration Certificate
 - Filled up Detailed Estimate

V. Award

1. The Procuring Entity will award the contract to the supplier/bidder whose offer has been determined to be substantially responsive and who offered the lowest evaluated price quotation.
2. The Procuring Entity reserves the right to accept or reject any quotation and to cancel the process of competition and reject all quotations at any time prior to the award of the Contract, without thereby incurring any liability to the affected Supplier(s)/Bidder(s) or any obligation to inform the affected Supplier(s)/Bidder(s) of the grounds for the Procuring Entity's decision.
3. The Supplier/Bidder whose quotation has been accepted will be notified by the Procuring Entity prior to the expiration of the validity period of the Quotation.

VI. Delivery, Inspection and Acceptance

1. Delivery of items or goods (specified in the RFQ) for the events shall be delivered to the Supply Office, Division Office of Marikina.
2. Delivery of items or goods shall be delivered on the specific date indicated in the Detailed Estimated and time as agreed by the supplier and the procuring entity.

Purchase Request

Department: DepEd Marikina City


Office/Section:
Supply Unit

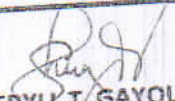
P.R.NO.: 12-2017-294DO
Responsibility Center Code:

Date: 12/07/2017

Stock No.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	pax	Food and Accommodation (Including sound system & conference hall) for 3 days	30	1,200.00	36,000.00
		AM Snack (3 days)			
		Lunch (3 days)			
		PM Snack (3 days)			
		Breakfast (2 days)			
		Dinner (2 days)			
2	lot	Transportation 1 bus inclusive of insurance toll fee drop and pick	1	30,000.00	30,000.00
3	pc	Training Materials manila paer	30	3.00	90.00
	pc	cartolina (5each colors)	25	5.00	125.00
					138,215.00

Purpose: CI Basic Training for SDO Personnel
Jan. 2018

Requested by:

NOEMI A. VELARIO
HRD

Approved by:

SHERYLL T. GAYOLA
OIC-Office of the Schools Division Superintendent